Dosen Pengampu: Johan Arief Budiman



# BUKU AJAR MODUL BAHASA INGGRIS UNTUK MAHASISWA FAKULTAS KEDOKTERAN GIGI



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Uwais Inspirasi Indonesia

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Tata Letak: Yogi Design Cover: Widi

15 cm x 23 cm vii + 134 Halaman

Cetakan Pertama, Oktober 2022

Diterbitkan Oleh:

#### Uwais Inspirasi Indonesia

Anggota IKAPI Jawa Timur Nomor: 217/JTI/2019 tanggal 1 Maret

2019

#### Redaksi:

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#### Kutipan Pasal 113

- (1) Setiap orang yang dengan tanpa hak melakukan pelanggaran hak ekonomi sebagaimana dimaksud dalam pasal 9 ayat (1) huruf i untuk penggunaan secara komersial dipidana dengan pidana penjara paling lama 1 (satu) tahun dan/atau pidana denda paling banyak Rp100.000.000, 00 (seratus juta rupiah).
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- (4) Setiap orang yang memenuhi unsur sebagaimana dimaksud pada ayat (3) yang dilakukan dalam bentuk pembajakan, dipidana dengan pidana penjara paling lama 10 (sepuluh) tahun dan/atau pidana denda paling banyak Rp4.000.000.000.000 (empat miliar rupiah).

## Kata Pengantar

uji syukur kita panjatkan ke hadirat Tuhan Yang Maha Esa, karena atas petunjuk dan rahmat-Nya BUKU AJAR MODUL BAHASA INGGRIS MAHASISWA FAKULTAS KEDOKTERAN GIGI untuk mahasiswa Fakultas Kedokteran Gigi dapat diterbitkan pada tahun ini. Modul Bahasa Inggris merupakan salah satu kompetensi utama yang diajarkan pada para mahasiswa Fakultas Kedokteran Gigi, sebagai mata kuliah dasar umum pada prgram studi Sarjana Kedokteran Gigi. Para mahasiswa perlu bimbingan yang lengkap dengan suatu buku teori. Buku ajar modul Bahasa Inggris berisi tinjauan teori prinsip dasar meliputi sentence, tenses, vocabs, reading, part of speech, clauses, phrases, shift dan writing. Teori dan latihan diberikan bersamaan dengan bahasa Bahasa Inggris Indonesia dan Komunikasi pada mahasiswa semester I, sebagai salah satu kompetensi dalam pendidikan Kedokteran Gigi. Adanya buku teori ini diharapkan para mahasiswa dapat dengan mudah mengerti dan memahami cakupan materi modul Bahasa Inggris.

Terima kasih penulis tujukan kepada semua pihak yang telah mendorong, memberikan masukan dan diskusi serta membantu pembuatan buku pedoman praktikum ini. Begitu pula tim latihan soal modul Bahasa Inggris yang turut melengkapi dengan penambahan dan pengurangan hal-hal yang dianggap perlu dikembangkan sesuai dengan tuntutan jaman.

Semoga buku ini dapat bermanfaat bagi kita semua. Penulis mengharapkan kritik yang membangun demi penyempurnaan buku ini sehingga dapat membantu meningkatkan kemampuan dan keterampilan lulusan Fakultas Kedokteran Gigi.

Penulis Tim Modul Bahasa Inggris Fakultas Kedokteran Gigi Universitas Trisakti

## Daftar Isi

KATA PENGANTAR	
DAFTAR ISI	v
CHAPTER 1 INTRODUCTION	1
A. Bahan Ajar/Hand Out	1
B. Formal Way	2
C. Informal Way	3
D. Expression Used in Asking For Personal Information	4
E. Expression Used in Giving Personal Information	5
F. Family Relationship	8
CHAPTER 2 SENTENCE	_ 10
A. Sentence/Statement	_13
B. Exercises on Question	_15
CHAPTER 3 TENSES SECTION 1	_17
A. Simple Present Tense	_ 17
B. Present Progressive (Continuous) Tense	_ 19
C. Simple Present vs Present Continuous Tense	_22
D. Simple Past Tense	23

CHAPTER 4 TENSES SECTION 2	29
A. Future Tense	29
B. Present Perfect Tense	34
C. Present Perfect vs Simple Past	35
D. Present Perfect Tense	36
E. Additional Form of the Verbs	37
CHAPTER 5 VOCABS	41
A. Body	41
B. Dental Terms	48
CHAPTER 6 READING	50
A. Reading	50
B. Reading Exercises	59
CHAPTER 7 PARTS OF SPEECH	61
A. Parts Of Speech	61
B. Exercises	64
C. Adverb Of Manner	67
D. Abstract Bets	68
CHAPTER 8 CLAUSES	71
A. Clauses	73
B. Adjective Clause	74
C. Adverbial Clause	77
D. Noun Clause	80

CHAPTER 9 PHRASE	85
A. Phrase	85
B. Prepositional Phrase	86
C. Participial Phrases	87
D. Gerund Phrases	90
E. Infinitive Phrase	91
F. Absolute Phrases/Absolute Construction	92
G. Dangling Phrases	95
H.Abstract Noun Phrase	95
I. Appositive Phrase	96
CHAPTER 10 SHIFT	98
A. Avoiding Shifts	98
B. Paraphrase	113
C. Parallel Structure	114
CHAPTER 11 WRITING	116
A. Theory of Writing	116
B. Examples	119
DAFTAR PUSTAKA	125
INDEKS	127
BIODATA PENULIS	130



Materi Pokok : Personal Information

Pertemuan ke : 1



#### A. Bahan Ajar/Hand Out



\* Can you identify the situations in which people may give their personal information?

Filling out forms Meeting old friends

Holding a routine meeting Being interviewed for a job

Writing the first letter to a Shopping

penpal

Introducing yourself Being a guest on a talk

show

\* When you meet people for the first time, what do you usually tell them about yourself? What do people want to know about you? Your name is probably the first thing you will tell them.

Besides your name, you may also give information about your occupation, address, place of origin, and sometimes hobbies and interest you give personal information when you tell people about yourself what you say to a new friend?

\* We usually greet our friend when we meet them or when we talk to them on the phone. We also say hello to a new friends. We sometimes introduce ourselves to them, or someone else introduces us to them.

Expression for greeting and responding:

#### **B.** Formal Way



Greeting Responding

Hi/hello how are you? Fine, thank you

Just fine

Very well

Good morning/afternoon/evening Nice to meet you

Nice to meet you

It's nice to meet you

Nice to meet you too

#### C. Informal Way



How are you doing? Fine

How's life? Good

How are things with you? Not bad

How are you? Pretty good

How about you? All right

Ok

Not too bad

\* By the way... Do you know how to pronounce the letters? Let's practice ... can you repeat after me? Do you know the song about letters?

### ABCDEFGHIJKLM NOPQRSTUVWXYZ

#### Dialogs

A: Hello, I'm...

B: My name is ... nice to meet you ...

A: Nice to meet you too

B: Hi, I'm...

C: My name is ... Nice to meet you

B: It's nice to meet you...

C: Hello, My name is ... nice to meet you

D: Nice to meet you too

A: Good evenings, sir/mam. What is your name?

B: May name is Budi what is your name?

A: I'm Agus. How do you spell that?

B: It's <u>B U D I</u> how do you spell your name?

A : It's <u>A G U S</u>

## D. Expression Used in Asking For Personal Information



Name : What's your name?

May I know your name?

Could you tell me your name?

Are you Mrs. Sudibyo?

Address : Where do you live?

What's your address?

Do you live in Kebayoran?

Whereabouts in Pademangan do you live?

Occupation : What's your job?

What do you do?

What's your present occupation?

What kind of work are you in?

Are you a dental technician?

Hobbies : What are your hobbies?

How do you spend your spare/leisure time?

Are you interested in sport?

What do you do for fun?

Place of Origin: Where are you from?

Where do you come from?

Where were you born?

Do you come from West Java?

#### E. Expression Used in Giving Personal Information



Mentioning your name : I am Aditya Suherman

My name is Aditya Suherman

My Friends call me Adit

Call me Adit

Referring to your occupation: I am college student at Usakti

I work as a nurse in RSCM

I am a college student

majoring Dentistry

Talking about your place of origin: I'm from Bali

I come from central

Java

Mentioning your address: I live in Bekasi

I live at Jl. Senopati No.16

My Address is Jl. Swadaya III

No.10

Mentioning your interest: I like swimming

My hobbies are

My hobby is \_\_\_\_\_



**Name** What is your name? What's your name?

Complete name: Eryati Komalasari

Nick Name : Mala

Family name : ----

Complete name: Sri Rejeki

Nick Name : Eki

First name : Delima

Middle name : Theresia

Family name/Surname: Tampubolon

Nick name : Udel

**Address** Where do you live?

• (Area)

I live **in** Tangerang/Bekasi/Ciputat/Ciledug/Indramayu

• (name of the street)

I live on Jl Hang Jebat III/Jl. Sakura/Jl. Leuser

• (Complete address)

I live at Jl. Hang Jebat III/F3 no. 13

Postal code 12120

Note: The use of 'live' is for long period

The use of 'stay' is for short period

Where do you want to go?

Where are you study?

**Age** How old are you?

I'm 20 years old/I'm in late 20's(27/28/29)

I'm early 20's (19/20/21/22)

Note:

Good Morning 01 AM-12 PM

Good Afternoon 12 PM-05 PM

Good Evening 05 PM-12 AM

Good Night is not a greeting.... Leave taking

What are you doing here? Telephone number

Where are you from? How do you old?

What/Who are you? I am ..... (Profession)

Student, member of the gangster, Businessmen, Teacher, Lawyer, Doctor, Dental Technician, Dental Nurse, Dentist, Artist, Fireman, Policeman. College Student (Freshman, Sophomore, Junior, Senior)

High school student 15-18

Junior high school student13-15

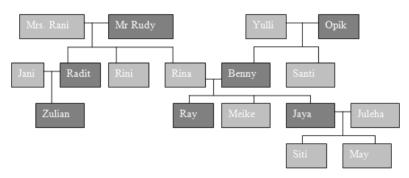
Elementary student 7-13

Kindergarten student 4-6

Pre-school 2-4

#### F. Family Relationship





Mr Rudy is Mrs. Rani's husband

Mrs. Rani is Mr. Rudy's wife

Mr. Rudy and Mrs. Rani are having 3 children

They are Radit, Rini, Rina

They call Mr. Rudy as their father

They call Mrs. Rani as their mother

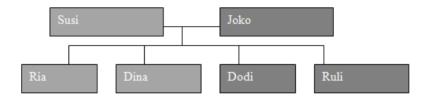
Core family = family

Vocabularies related to family and relatives:

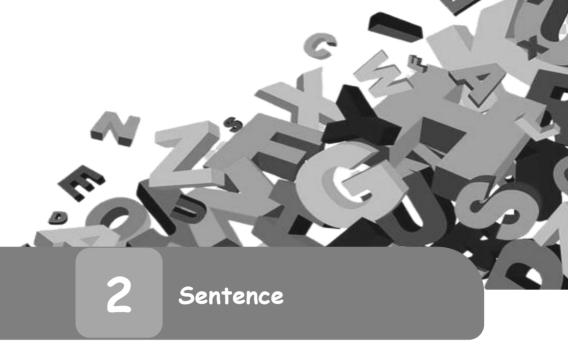
Son, daughter, sister(s), brother(s), mother, father, mother in law, father in law, sister in law, brother in law, son in law,

daughter in law, aunt, uncle, nephew, niece, grandson, granddaughter, cousin, great grandfather, great grandson.

#### Core Family



**Core family** just only consists of Father-Mother and Children.



Materi Pokok : Sentence

Pertemuan ke : 2



Tap the students' knowledge

What are you doing after you get up from bed?

#### Possible answer:

Going to the bathroom (nature calls), cleaning your face, wash my body (take a bath/take a shower/take a dip), bring towel, soap/body wash/shower gel/facial foam, scrub, shampoo and conditioner, tooth brush, tooth paste, rinsing mouth, prepare warm water, take off clothes, dry my body using towel, dry my hair using hair dryer, put on clothes,

comb your hair, put some make-up, powder, lipstick, spray the perfume, splash the cologne.

I have breakfast, drinking a glass of water, drink milk, tea, coffee, juice, beer, have coconut rice, fried rice, bread, jam, indomie noodle, fruit, porridge, biscuit.

Calling my honey, Check my phone, grab my phone
I pray

Listening to music, news from radio, watching TV, cartoon movies, news, infotainment, sport news.

So.... The components of the language consist of:

- 1. LETTER (a/b/c...)
- 2. WORD (ice, is) contains some letters with meaning
- 3. PHRASE contains several words with meaning
  - Infinitive phrase
  - Gerund phrase
  - Noun phrase
  - Participial phrase
- 4. CLAUSE contains some words with structure/grammar (S+P)
  - Noun clause
  - Adjective clause
  - Adverbial clause

5. SENTENCE contains some words with structure/grammar(S+P) With complete thought

I pray

Subject + Predicate (Verb)

Noun

Subjective Pronoun (I, You, He, She, It, We, You, They)

I: first person, singular

YOU: second person, singular

SHE, HE, IT: third person, singular

WE: first person, plural

YOU; second person, plural

THEY: third person, plural.

Verb Transitive needs object.

Ex: play, listen, give, cook, kick

Intransitive does not need object.

Ex: Pray, run, swim, work

Linking verb

Ex: to be (am, is, are), modals (can, could, may,

might, Should, shall, would, must, have to, ought to),

Some verbs (feel, like, become, appear)

I am a student

S LV Subjective complement

She is beautiful

I feel cold

#### A. Sentence/Statement



- 1. Affirmative (+)
- 2. Negative (-)
- 3. Interrogative (?)

#### Ad 1

- 1. I read a book.
  - S Predicate/verb object
- 2. I run.
  - S Predicate/V
- 3. I have my breakfast.
  - S Predicate/Linking Verb Object
- 4. I am a student.
  - S Predicate/Linking verb/To be Subjective

Complement

#### Ad. 2

Deals with tenses

(simple present tense)

Subject + Aux + not + Verb(1) [+ Object/subjective complement]

Ex: I do not read a book

#### **Ad. 3**

Deals with tenses

(simple present tense)

(1) Aux + Subject + Verb(1) [+ Object/subjective complement] ?

Ex: Do you read a book?

(2) Wh/question (what, where, when, which, whose, why, who, whom, How)

Question words + aux + Subject + Verb(1)?

Ex: What do you read?

Where do you live?

What do you want?

When do you go to school?

Which one do you like?

Who is your mother?

Whom do you visit?

Whose bag is this?

Why do you love me?

How do you go to school? By bus, by car, on foot

*Note:* Negative question:

Are you married? No, I am not (married), I am single

Yes, I am

Aren't you married? No, I am not (married), I am single

Yes, I am

Do you mind opening the door?

Yes I do (mind opening the door)

No, I do not (mind opening the door)

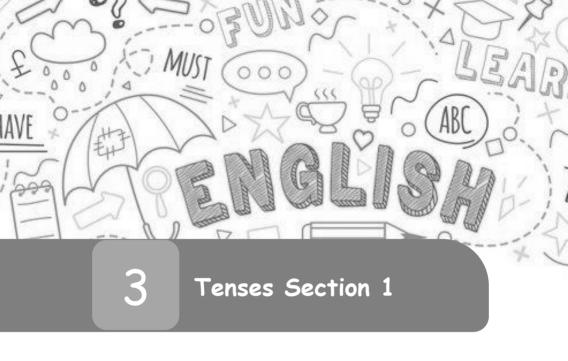
#### **B.** Exercises on Question



Read the answer to the question. Then supply the appropriate question word (why, who, which, how, far, etc) in the blank space in each sentence.

Question		Answer
1	are you going now?	To the library
2	English book is this?	It's Pierre's
3.	time is it now?	It's 8.15
4	money do you have?	75 cents
5	one did bill take?	The small one
6	was that tall boy?	My friend,
		Frank
7	did you talk to?	The chairman
8.	is your brother?	Twenty years
		old
9	flour did you buy?	Two kilos
10	did you get to school?	By bus
11	girl is your sister?	The thin one
12	color is her hair?	Light brown
13	will she get here?	Probably
		Monday
14	do you come here?	Twice a year
15	does peculiar mean?	It means
		'strange'

16.	is the bus stop?	At the next
		corner
17.	put the chair here?	Roger, I think
18.	are you going to buy?	A pair of shoes
19.	is Fred talking to now?	Mr. Kennedy
20.	were you in the army?	Three years
21.	did you meet yesterday?	Betty's cousin
22.	do you do that?	Because I enjoy
		it
23.	is Miami form there?	A hundred
		miles
24.	people are there?	About 35
25.	do you want your coffee?	With cream
26.	will you get to Chicago?	By air
27.	do you travel so much?	I like it
28.	will you be in India?	Several months
29.	is your brother?	Five feet eleven
30.	kind of cloth is that?	It's silk



Materi Pokok : Tenses Section 1

Pertemuan ke : 3



#### **A. Simple Present Tense**

You J

Are

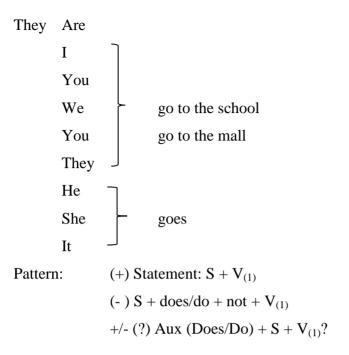


I Am Simple Present tense has function for:
You Are \* Mentioning everything related to present time

He Is \* Mentioning habitual action

She \* General truth

It
We Are



She get  $\times$ 

Helna wakes up at 6.00 this morning → habitual action

I buy a train ticket each holiday

I am buying a train ticket

They live in a dormitory

We live in a dormitory

The sun rises in the east

The sun sets in the west

London lies in Europe

So.. if we draw the time line, Simple present tense shows the action that happens at present time. Instructions: Find out the mistakes from each sentences and try to revise it. Remember, some of the sentences are correct.

- 1. He is still second year of junior high school student.
- 2. He works on Surabaya.
- 3. My mother is a house wife.
- 4. My father is business man.
- 5. I have two parents.
- 6. My father is an employee.
- 7. I have three sister.
- 8. My father's occupation is a sailorman.
- 9. My brother's are Fadli and Adi.
- 10. I am in a junior high school class two.
- 11. My sister's name is Sri.
- 12. My brother study at grade two junior high school.
- 13. I school at junior high school grade one.
- 14. I am come from Menado.
- 15. My home is in Pulomas.

#### Example of answers:

1. He is at the second grade of junior high school.

#### **B. Present Progressive (Continuous) Tense**



Function: Mentioning the action that is happening/carried out at the time of speaking.

Pattern:

$$(-)$$
 S + to be + not + V + ing

(?) To be 
$$+ S + V + ing$$
?

Time Signal: Now, right now, at the moment

If we draw the time line, Present Continuous Tense shows the action that carries out at the time of speaking.

**Exception:** Some verbs such as *love*, *know*, *feel*, *become*, *appear*, *seem*, *like* can not be made into Present Continuous tense form; so the form of these verbs remain in the simple present tense form, although there is a time signal.

Firman (know) English now.

Firman is knowing

Firman knows

English now.

English now.

We are learning English

They are swimming

They are playing football

They are sitting in the class

Example of usage:

A Telephone Call

"Betty, Kate wants to speak to you," called Emily from the living room "I am coming," Betty called back and ran to the telephone

Betty: Hello, this is Betty speaking

Kate: Hello, Kate's speaking. My brother Tom has come back. He was in Europe for a long time.

Betty: Oh is that so?

Kate: He has brought home videocassettes. He is going to show them to us now. Can you come over?

Betty: No, I'm sorry, but I can't

Kate : Aren't you free now?

Betty: No, I'm not

Kate : Are you doing your homework?

Betty: No, I've already done, it, but I'm cleaning up the kitchen. My sister and I clean it by turns, and it's

my turn this afternoon. I've just begun cleaning it.

Kate: That's a pity

Betty: Will you wait for fifteen minutes?

Kate: All right, Betty. We'll wait

The telephone rang again after about fifteen minutes. Betty stopped working and ran to the telephone. It was another call from Kate.

Betty: Have you finished your work?

Kate : No. I haven't finished it yet. I hope you'll wait for

ten more minutes

Kate : All right, but please come as soon as you can.Ellen and Marry have just arrived. We all want you to join us.

Betty: Thank you. I'll finish my work as soon as I can. I think I'll be able to finish it in fifteen minutes.

Betty worked hard. When she finished her work she said to herself, "Oh, I've done my work. I think I'm free to go out now."

Betty went upstairs, the telephone rang again, but Betty did not go to it this time. She asked Emily to answer the call, jumped on her bicycle, and rode to Kate's home.

#### C. Simple Present vs Present Continuous Tense



Exercises: Use the correct tense of the verb in each sentence. Choose between the simple present tense and the present continuous tense.

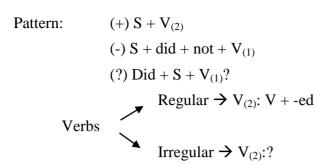
- 1. He (work) hard everyday.
- 2. He (talk) to Tom now.
- 3. Miss Steward (look) at the newspaper now.
- 4. The children (sleep) for 2 hour every afternoon.
- 5. Those two fellows (fix) the car right now.
- 6. That French girl (speak) English very much.
- 7. Uncle Walter (eat) dinner with us every Sunday.
- 8. My friend (enjoy) hamburgers very much.
- 9. John and Frank (write) letters at this moment.

- 10. Mr. Johnson (work) thirty-five hours a week.
- 11. My sister (need) some money for her books.
- 12. It (rain) very much in the United States.
- 13. Mr. Brown (pay) his bills once a month.
- 14. The student (look up) that new word right now.
- 15. Mr. Moore (teach) English from 2.00 to 4.00 pm.
- 16. Mr. Moore (begin) the new lesson right now.
- 17. I (owe) my friends two hundred dollars.
- 18. Smith (watch) a baseball game every Saturday.
- 19. Miss Peters (talk) to Mr. Johnson right now.
- 20. Pierre (know) all of the new words very well now.
- 21. We always (do) our English lesson carefully.
- 22. We (do) exercise thirteen right at the moment.
- 23. The sun (get) very hot during the afternoon.
- 24. Alice and Mary (put away) the dinner dishes right now.
- 25. Mr. Harris (read) an interesting book about America.
- 26. The Moores often (attend) our Tuesday night meetings.
- 27. Mr. Berg (talk) to his teacher about his mistake.
- 28. I frequently (do) my homework on the bus.
- 29. I (do) the next to last sentence right now.
- 30. The teacher (close) the door at nine o'clock sharp.

#### **D. Simple Past Tense**



Function: Mentioning an action that began and ended at a particular time in the past.



So, if we draw the time line, Simple past tense is used to show the action that happened at a definite time, before present time.

31 The boy (throw) a ball

## Exercises on Past Tense 1. L(break) a cup

1.	I (break) a cup	31. The boy (throw) a ball
2.	It (begin) to rain	32. The girl (catch) it
3.	We (like) orange	33. I (put) the book on the
		table
4.	You (cut) you finger	34. Mother (make) a cup of
		tea
5.	She (come) early	35. She (take) a plate from a
		table
6.	Birds (fly) high	36. You (spend) too much
		money
7.	I (lie) on the bed	37. She (tell) us a story
8.	He (teach) English	38. I (try) to be useful
9.	The river (flow) to the	39. The red light (mean)
	sea	"stop"

40. The little boy (fall) down 10. I (know) his name 11. You (lie) to me 41. They (build) a house 12. The prisoner (run) 42. The sick man (get) better away 13. He (tear) his coat 43. I (eat) my lunch quickly 14. They (have) a car 44. Flowers (grow) in the garden 15. We (wake) up at 7.00 45. The soldier (fight) the enemy 16. Your dog (bite) me 46. I (want) coffee for breakfast 17. It (cost) a lot of money 47. We (buy) meat 18. You (hide) the key 48. He (feed) his horse 19. The river (freeze) in 49. She (lose) her way winter 20. They (drink) tea 50. A baker (sell) bread everyday 21. I (choose) a book 51. I (bend) my arm 22. The servant (sweep) the 52. We (swim) in the sea room 23. He (do) his work well 53. She (understand) everything 24. That pudding (smell) 54. The wind (blow) strongly nice 25. You (find) your bag 55. He (think) hard

26. You (wear) a lovely 56. I (feel) ill dress

27. I (say) "no" 57. We (go) out everyday

28. Someone (steal) the money 58. The picture (hang) on the wall

29. We (ring) the bell 59. Her knee (hurt) her

30. You (ride) a bicycle 60. I (use) my car everyday

Notes for the verbs:

Lie Lay sit set

#### Lie-→ Intransitive

You lie down for a while and you feel better.

The cat lay in the shade and watched the dog carefully.

#### Lay→ Transitive

Lay the book on the table and leave.

He laid the book on the table and walked out the door.

#### Sit → intransitive

Sit down and keep quiet.

I sat in the corner for half an hour.

#### Set → Transitive

Set the basket on the table and close the door.

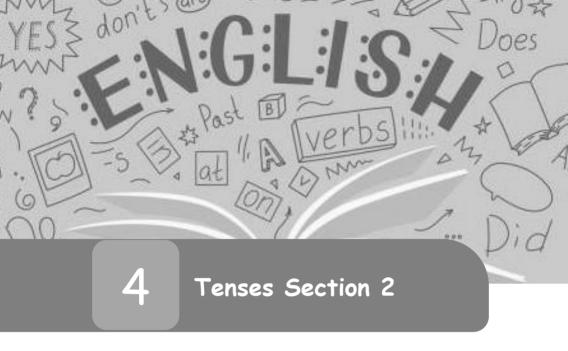
Yesterday he set the grocery cartons on the kitchen table.

For listening practice, please listen to a song (You needed me) and fill in the missing verbs from the lyric. The lyric is provided on the next page.

### You Needed Me

I a tear, you it dry
I confused, you my mind
I my soul, you it back for me
And me up, and me dignity
Somehow you me
You me strength, to stand alone again
To face the world, out on my own again
You me high, upon a pedestal
So high that I almost see eternity
You me, you me
And I can't believe it's you
I can't believe it's true
I you and you there
And I'll never leave why I leave
I'd be fool
'Cause I've finally someone who really cares
You my hand, when it cold
When I lost you me home
You me hope, when I at the end,

And	my lies, back into truth agai	in
You even	me friend	



Materi Pokok : Tenses Section 2

Pertemuan ke : 4



# A. Future Tense



Function: Mentioning an action that will happen in the future time.

Pattern: (+) S + will +  $V_{(1)}$  tomorrow

$$(-)$$
 S + will + not +  $V_{(1)}$ 

(?) Will + 
$$S + V_{(1)}$$

Sometimes, Present continuous tense can also be used for showing future action. But... be careful! Sometimes the sense will be different. So follow the rules below:

- If the action want to shows *a prediction*, we may use *will/be going to*
- If the action want to shows *a prior plan*, we may use *be going to*
- If the action want to shows willingness, we may use will

**Note:** British English still use **shall** for the **first person singular/plural** while American English mostly use **will** for all subject.

### **Exercise on Future Tense**

Put the verb in the future tense

- 1. He (leave) tomorrow
- 2. John (wait) for us there
- 3. We (write) letters all the afternoon
- 4. He (lend) me the money
- 5. We (eat) them all
- 6. The judge (ask) you a few questions
- 7. My father (build) a new house
- 8. We (choose) some new dresses
- 9. I'm afraid it (cost) a lot of money
- 10. They (grow) beans in their garden
- 11. Mr. Thomson (sell) his house
- 12. I (sing) it again this evening

- 13. We (work) harder next year
- 14. The dining room (be) green next week
- 15. I think I (be) sick
- 16. She (be) married this spring
- 17. The strong man (lift) all these weight above his head
- 18. I (practice) the violin all the afternoon
- 19. You (not get) a ticket for my next concert
- 20. I (spend) a penny more

Use WILL and/or BE GOING TO with the verb in parentheses.

### **Part I: Expressing Predictions**

	r 8
1.	Sue (graduate) will graduate/is going to graduate in
	June. After that, she (begin) will begin/is going to begin
	work at an electronics firm
2.	Fred (be) at the meeting tomorrow. I think
	Jane (come) too.
3.	A: Can you give Ed a message for me?
	B: Sure. I (see, probably) him at the meeting this
	evening.
4.	The damage we do to our environment today
	(affect) the quality of life of future
	generations.
5.	A: Mr. Swan (be, not) here next term. He
	has resigned. Who (be) the new teacher? Do
	you know?

	B: Yes. Mary Jefferson. Ms. Jefferson (teach)				
	the same course Mr. Swan taught: English, algebra, and				
	geometry. I (be) in her algebra class. Do you				
	know which algebra class you (be)in next term?				
Par	Part II: Expressing Prior Plan vs. Willingness				
	Use be going to if you think the speaker is expressing				
a pr	ior plan. If you think is no prior plan, use will.				
1.	A: This letter is in French, and I don't speak a word of				
	French. Can you help me?				
	B: Sure. I (translate) will translate it for you.				
2.	A: Do you want to go shopping with me? I (go) am				
	going to go to the shopping mall downtown.				
	B: Sure. What time do you want to leave?				
3.	A: This light doesn't work. The bulb is probably burned				
	out. Where are the new light bulbs?				
	B: I (get)one for you				
4.	A: It's cold in here				
	B: I agree. I (turn) the heater on.				
	A: That's a good idea.				
5.	A: I (enroll) in the community college next				
	spring.				
	B: Oh? I didn't know you wanted to go back to school.				
	A: I need to sharpen my skills so I can get a better job. I				
	(take) a course in word processing.				

6.	A: Brr. Who turned up the air conditioner? It's really
	cold in here. My nose is cold and my fingers are cold.
	B: I (make) you a hot cup of tea.
	A: Thanks. That sounds good.
7.	A: Oh, oh! I've spilled coffee on my shirt
	B: Just a minute. I (get) a damp cloth for
	you
8.	A: What do you want to be when you grow up?
	B: I (be) an astronaut
	A: Good for you!
9.	A: Do you mind if I turn the TV off? I (place)
	a long distance call, and it's hard to
	hear if the TV is on.
	B: No, that's fine. I wasn't watching it anyway.
10.	A: Who wants to erase the board? Are there any
	volunteers?
	B: I (do) it!
	C: I (do) it!
	B: No, no! I (do) it!
11.	A: Why you have an eraser in your hand?
	B: I (erase) the board

### **B.** Present Perfect Tense



Function: \* Mentioning the idea that something happened before now, at an unspecified time in the past

\* Mentioning the repetition of an activity before now

I have flown on an airplane many times

\* Mentioning a situation that began in the past and continues to the present.

I have known him for many years.

have
Pattern: 
$$(+) S + ---- + V_{(3)}/PP$$
has
have
 $(-) S + ---- + not + V_{(3)}/PP$ 
has
have
 $(?) ---- + S + V_{(3)}/PP$ 
has

Time signal: for (length of time), since (a point in the past), already, yet, ever, so far, this...

So, if we draw the time line, Present Perfect tense shows the action that began at an indefinite time in the past, or the result of the action can be felt up until the present time.

### C. Present Perfect vs Simple Past



Put the following verbs in the correct tense based on the time signal.

- 1. I (see) that movie already
- 2. I (see) that movie yesterday
- 3. Mr. Foster (study) Spanish at New York University last year
- 4. Mr. Foster (study) French in this class since last September
- 5. Our guests (have) a good time at the party last arrival
- 6. Our guests (have) a good time ever since their arrival
- 7. Dr. Duncan (see) the statue of liberty hundreds of times
- 8. Dr. Duncan (see) the coliseum in Rome in 1948
- 9. The Browns (be) in Detroit twice since Christmas
- 10. The Browns (be) in San Francisco the week before last
- 11. My wife and I (travel) by air many times in the past
- 12. My wife and I (travel) to Mexico by air last summer
- 13. The students (finish, finally) that hard exercise!
- 14. The students (start) that exercise about three hours ago
- 15. We (receive) the boy's telegram at 8:00 pm last night
- 16. We (send, already) them a special delivery reply

### D. Present Perfect Tense



Put the following verb into the present perfect tense.

- 1. I (live) here since 1928
- 2. The cat (sit) in front of the fire since tea time
- 3. You (wait) long for me?
- 4. He (learn) English for 3 years, but he can't even read a news paper yet
- 5. He (work) in the Post Office for twenty years
- 6. They are tired because they (work) in the garden since 9 o'clock
- 7. Lunch is not quite ready yet, although I (cook) all the morning
- 8. I not quite ready yet, although I (cook) all the morning
- 9. I (not see) you for a lng time
- 10. He (not be) here since Christmas; I `wonder where he (live) since then
- 11. We (live) here for the last six months, and just (decide) to move
- 12. Up to now, he (give) our class five tests
- 13. I (buy) some books since the beginning of semester
- 14. I (fly) in an airplane once
- 15. He (meet) several people since you came here
- 16. Since I got up this morning, I (drink) 2 cups of coffee
- 17. I (eat) your local food at a restaurant since I came here
- 18. He (know) her since high school

- 19. She (write) ten letters since breakfast
- 20. My mom (lose) her wallet this morning.

Put the verbs into the present perfect tense, and insert 'since' or 'for'.

1.	Coal (become) dearer the end of l	ast year
2.	last year the streets (be) more cro	wded
3.	I (not see) him more than a week	
4.	"How long you (wait)?" half an h	our"
5.	"How long that fire (burn)?" last	night"
6.	That boy (not wash) his face some	e time
7.	She (not buy) a new hat six month	ns
8.	They (stay) at the same hotel every year	
	five years	
9.	She (practice) the piano six o'cloc	ck
10.	). I (not have) a good night's sleep1	ast week
11.	. We (study) English three months	
12.	2. I (mend) you socks the last and he	ours
13.	3. They (be) very busy the last week	
14.	. My friend (be) ill a long time	
15.	5. It (rain) yesterday morning	
E 4	Additional Form of the Verbs	

Sometimes we make a sentence consists of several verbs, so the form of the following verb actually is determined by the previous verb. The form of the following verb can be **gerund** (**V**+**ing**) or **infinitive** (**to**+**Verb**). Here are the list of verbs followed by Gerund, Infinitive or both (Gerund and Infinitive)

Gerund is a Noun that derives from verb

List of verb followed by gerund

Appreciate	Enjoy	Give up	Miss	Suggest
Avoid	Escape	Go on	Pardon	Understand
Consider	Excuse	Help (on)	Practice	Deny
Delay	Fancy	Leave off	Put off	Postpone
Detest	Finish	Mention	Recollect	Risk
Dislike	Forgive	Mind	Stop	Can't resist
		Can't		
		stand		
		Can't help		

List of verb followed by gerund or infinitive

Advise	Continue	Like	Regret
Agree	Dread	Love	Remember
Allow	Forget	Mean	Start
Attempt	Hate	Permit	Study
Begin	Intend	Prefer	Try
Cease	Leave	Propose	

**Ted stops smoking** means Ted quit smoking.

**Ted stops to smoke** means Ted stop from doing something, take a cigarette and start to smoke.

He tries **peeling** the apples (no effort to do so)

He tries **to peel** the apples (with effort to do so)

Exercise: Put the verb in the correct form, no. 1 is done as an example.

- 1. Please begin **to eat/eating** now without **waiting** for the others **to come**. There's no **telling** when they'll manage **to get** here.
- 2. I can see (you, begin) (smile), so it is no use (you, pretend) (be) a sleep.
- 3. My girl-friend Maisie says she would love (go) with me to the cinema tonight; she says she hates (go) out alone.
- 4. Would you mind (arrange) (travel) with my young sister?
- 5. Do you remember (I, ask) you (lend) me a dictionary?
- 6. Try (persuade) Maisie (be) more reasonable.
- 7. If you don't enjoy (eat) our oranges, try (put) sugar on them after (peel) them.
- 8. I'm surprised at (you have) to work so late. Just imagine (I, do) the same! No, it doesn't bear (think about).
- 9. I observed my boy friend Cyril (try) (persuade) the children (watch) (he, dance) a jig.
- 10. (Stay) at work all day will mean (we, have) only sandwiches for lunch.
- 11. If I find you (day-dream) again instead of (work), I regret (say) I shall have to complain to the manager of

- (you, not pull) your weight. It'll be no good (you, try) (find) an excuse next time.
- 12. I don't fancy (go on) (wait) much longer for her. Would you consider (give) her another five minutes before (give up) (wait) for her altogether?
- 13. By (get) to school late we escaped (have) an exam.
- 14. A child can't learn (spell) without (be) helped.
- 15. On (hear) my girl-friend Maisie (speak), everybody took her (be) a foreigner.
- 16. I dislike (be) looked at while (attempt) (learn) (ski).
- 17. I want (you, wait) before (decide) (accept) his offer.
- 18. Can you imagine (he, study) (be) an acrobat?
- 19. At all costs we must avoid (treat) him in a way that might mean (he, turn) elsewhere for business.
- 20. I'm sorry (disturb) you with my sneezes; I've felt this cold (come on) for weeks.
- 21. They refused (allow) us (go in) without (sign) the book.
- 22. Why do you keep (object) to (have) the party at the Station Restaurant? Has anyone mentioned (go) there?



Materi Pokok : Vocabs

Pertemuan ke : 5

# A. Body

Figure: Size: Big, small, medium, thin

Height: tall, short, medium (cm) $\rightarrow$ 160, 170,

feet $\rightarrow$ 30cm, inch $\rightarrow$ 2.47cm : 5'7"=167.5cm)

Tiny, diminutive, stocky, stout, plump, fat, obese ,muscular, straight, bent, skinny, slim, slender, slight, medium height.

Complexion : fair, dark, light complexion

Look: attractive, beautiful, handsome, great looking, charming, pretty, cool, Cute, sexy, ugly, unattractive, plain, homely.

Hair: Straight wavy curly, kinky, short, long, black, brown, red, brunette, blond, darkbrown, thick, thin.





Neck, shoulder, hand, arm, wrist, thumb, forefinger, middle finger, ring finger, little finger, toe, armpit, elbow, knee, leg, foot, thigh, waist, stomach, chest, calves, heel.



Face, round, oval, square, forehead, narrow, wide eyes, blue, almond shaped, slanted, nose, pointed, pug, flat, big, check, chubby, dimpled, freckles, acne, wrinkles, chin, mouth, lips, eyebrow, thin, thick, bushy, eye lash, rouge mole, birthmark, slight, white pearl teeth, bald.



moustache, beard, sideburns, parted in the middle, on the left, on the right ponytail, parted chin, grey hair, oblong, ebony.

Describe the looks of the person.





















### Buku Ajar Modul Bahasa Inggris Untuk Mahasiswa Fakultas Kedokteran Gigi







Exercise on comprehending vocabs on body.

### Have you seen this child?

Gregor Yuritz, a six-year-old Russian boy, has been reported missing. He speaks a little Indonesian. He is 1.10m tall and weighs about 40 kg. His hair is thick and wavy, and it is cut short.

Gregor has a round face, small pointed ears, almond shaped eyes, and a freckled nose. There is a small birthmark on the left side of his forehead, and two of his front teeth are missing. He was last seen wearing a white shirt, a red tie, and blue-gray shorts.

Please draw a picture of Gregor Yuritz from the description above.



## **B. Dental Terms**

# **Exercise on Dental Glossary**

# Find the meaning of the Dental terms below

### Name:

No	Term	Meaning
1	Sound Teeth	
2	Oral Biology	
3	Stem Cell	
4	Orthodontics	
5	Prosthodontics	
6	Pedodontics	
7	Endodontics	
8	Operative Dentistry	
9	Dental Materials	
10	Impression Material	
11	Dressing Materials	
12	Oral Medicine	
13	Oral Surgery	
14	Deteriorate	
15	Adjunct Teeth	
16	Disclosing Solution	
17	Abutment Teeth	
18	Infantile Swallowing	
19	Composite Materials	
20	Ceramics In Dentistry	
21	Decayed Teeth	

No	Term	Meaning
22	Saddle Plate	
23	Clasp	
24	Cusp	
25	Pit And Fissure	
26	Tapered	
27	Periodontology	
28	Root Canal	
29	Rotary Instrument	
30	Malocclusion	
31	Temporo-Mandibular	
	Joint	
32	Plaque	
33	Histology	
34	Mucous	
35	Saliva	
36	Halitosis	
37	Physiology	
38	Pharmacology	
39	Edentulous	
40	Gingival Attachment	



Materi Pokok : Reading

Pertemuan ke : 6



# A. Reading



# What Causes Migraines

There are many unavoidable factors that can cause migraine, for example, menstrual cycles, weather changes, and stress. There are things that we eat or drink that can contribute to migraine. We can prevent migraines by avoiding these items.

Migraines can be caused by what we eat, drink or medicine we take. Migraine can be stimulated by caffeine, chocolate, old cheese, ready to eat meats, monosodium glutamate, alcohol, citrus fruits and juices, bananas, yogurt, onions and other things. Among medications, medicines to kill pain and birth control pills are some of the causes migraines, menstrual cycles, weather changes, stress, caffeine, chocolate, cheese, meat, monosodium glutamate, alcohol, citrus, juices, banana, yogurt, onion, kill pain, birth control pills.

From this reading passage that consist of 2 paragraphs about Migraines we can find that the first line of the first paragraph stated *There are many unavoidable factors*...., so without understanding the wording we may guess that the second paragraph will tell about *the avoidable factors* that cause migraine.

Lets take a look at the second reading passage.

# **Properties Of Matter**

We can talk about differences in matter in two ways: by naming the differences in the elements that make up matter and by describing the properties of matter. For example, water is different elements. Water is made of oxygen and hydrogen while salt is made of sodium and chlorine. Matter also has different properties such as its color, odor, and taste, a freezing point, and a boiling point. For example, sugar and salt taste different, salt and pepper smell different and have a different color. In this reading,

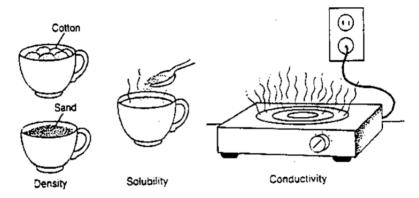
you will learn about duet other properties of matter: density, solubility, and conductivity.

Density is how much matter you can put into a certain space. In the activities at the beginning of this chapter, you looked at six different cups with different matter in each cup. Some cups were heavy and some were light. This is because the density of the matter in the cups was different. The tiny elements that make up glass marbles are much closer and tighter together than the elements that make up the cotton balls. The matter of the glass marbles has more density.

Solubility is the ability of matter to dissolve into other kinds of matter. If you put a teaspoon of sugar into a cup of water, it will look like it disappears. It dissolves into the water. Wyatt taste the water, the sugar will still be there. The water will taste sweet. A solid such as sugar is soluble in a liquid like water. If you put an eyedropper of ink into a cup of water, it will mix completely with the water. All the water will be colored. No clear water will remain. This is also a demonstration of solubility. This experiment shows that two liquids can be soluble. Solids, liquids, and gases can all be soluble.

Conductivity is the ability of matter to allow heat or electricity to pass through it. You can see the demonstration of conductivity in our home everyday. Most of the pots and pans in your kitchen have handles made of plastic or wood.

Plastic and wood do not have good conductivity. Heat does not pass through them easily. It takes a long time for the handles to get hot. But metal has good conductivity. Metal can conduct heat easily. Metal handles get hot very fast. To protect your hands from getting burned from metal handle, you must use a thick cloth potholder. Cloth also has poor conductivity. Cloth will not get hot quickly.



Three properties of matter that in important for scientists to know about are density, solubility, and conductivity.

From this reading passage, if we don't understand the wording, again we may guess by using the pictures. The pictures mention about Density, Solubility and Conductivity. These three words are also used to begin paragraph 2,3,4 of the reading text. So, without any doubt we are sure that second paragraph will explain about Density, the third paragraph will explain about Solubility and the last paragraph will explain about Conductivity. If we want to know just a single topic (let say density), we just read only

the relevant paragraph (paragraph 2). We don't have to read and understand the whole text just to answer the question following the reading passage.

Try to answer the questions following the text:



A woman was having some trouble with her heart, so she went to see the doctor. He was a new doctor, and did not know her, so he first asked some questions, and one of them was. 'How old are you?'

'Well.' she answered, I don't remember, doctor, but I will try to think.' She thought for a minute and then said, 'Yes, I remember now, doctor! When I married. I was eighteen yew old, and my husband was thirty. Now my husband is sixty. I know, and that is twice thirty. So I am twice eighteen. That is thirty-six, isn't it?'

Where did the woman in this What did the woman story go) answer?

Why did she go there? What did she do then?

Why did the doctor not know What did she say after that?

her? That did he do first? How old was the woman

What was the one of his really?

questions?

At the first time having the text, don't try to read and understand the whole text. Just move your eyes from left to right for each line of the text. Don't stuck with a difficult words, because at the time you will answer the questions, you have to read the passage again and again to find the correct answer. So, don't waste your time at the beginning of the examination period.

To safe the time in answering the questions, sometimes you just find from the text the same words used at the questions. Use mathematical approach to answer the last question.

Try to do the same for the following text. The text explain other situation. Use logic thinking to answer the last question.



The Second World War had begun, and John wanted to join the army, but he was only 16 years old, and boys were allowed to join only if they were over 18. So when the army doctor examined him, he said that he was 18. But John's brother had joined the army a few days before, and the same doctor hul examined him too. This doctor remembered the older boy's family name, so when he saw John's papers, he was surprised. 'How old are you?' he said. 'Eighteen, sir,' said John. 'But your brother was eighteen, too,' said the doctor. 'Are you twins?' 'Oh, no, sir,' said John, and his face went red. 'My brother is five months older than I am.'

What did John want to do?

Who had examined John's

When did he want to do it?

brother?

How old was he?

Why was the doctor

At what age were boys

surprised?

allowed to join the army?

What did he say to John?

What did the army doctor do What did John answer?

to him? What did the doctor say

What did John say to him? then?

What had happened a few What did John answer?

days before? How did the doctor know that John was lying?

Another way dealing with a text is by paying attention to the font size and type of the text. The same font represents the same level of discussion as a heading or subheading.

If the reader wants to know more about a certain subheading, he or she may read the text carefully to get the whole information completely. The following text can be done by using this approach.

Other approach to deal with the text is by tring to use Wh-Questions word. Get the information from the text about time (when). place (where), person (who/whom), thing (what/which), manner (how). Try to use this approach in exercise texts.



#### Sweet, Sweet, Sweet

Sugar (sucrose) is a carbohydrate that is naturally found in every fruit and vegetable. It is the main product of photosynthesis, the pro-cess by which plants transform the sun's en-ergy into lood. Sugar occurs in greatest quanit is separated for commercial use.

We can find sugar in almost every kind of

food and drink. Because its use is so common, it is difficult to accept that it has a significant role ontributing to certain diseases

### Types of Sugar

Sugar is available in many forms. Because of these different forms, sugar is also used in many types of food preparation.

#### Granulated

Granulated sugar differs in crystal size. Each crystal size provides unique functional characteristics that make this type of sugar appropriate for a food processor's special need.

#### 'Regular' Sugar,

Sugar Fine or Fine Sugar

'Regular' sugar, as it is known to consumers, is the sugar found in every home's sugar bowl and most commonly used in home food preparation. It is the white sugar called for in cookbook recipes

#### Fruit Sugar

Fruit Sugar
Fruit sugar is slightly finer than 'regular'
sugar and is used in dry mixes such as gelatin
desserts, pudding mixes and dlink mixes. Fruit
sugar has a more uniform crystal size than 'regular' sugar.

ienos and relatives, attended many parties cokies, shacks loskes, soft drinks, candles and

body to drawn in sugar?

#### Sanding Sugar

Another large crystal sugar, sanding sugar, is used mainly in the baking and confectionery industries to sprinkle on top of baked goods. The large crystals reflect light and give the product a sparkling appearance.

### Brown Sugar

Brown sugar consists of sugar crystals coated in molasses syrup with natural flavor and color. Many sugar refiners produce brown sugar by boiling special, molasses syrup until sugar crystals form. It is often used in tea, coffee or on top of cereals

#### Liquid Sugar

Liquid sugar was developed before today's methods of sugar processing made the handling and transportation of granulated sugar practical. Available commercially only in liquid form, it is sweeter than granulated sugar.

#### Watch Out for the Sweets

Don't be a sweet

Use sugar only in moderation. Sugary foods have too few nutrients and contribute to tooth decay, cough, obesity and diabetes. Further-more, they can also cause osteoporosis and

#### Practice a healthy lifestyle

Idul Fitri, Christmas and New Year's par-ties are the perfect times to enjoy cheesecake, chocolate cookies, a glass of syrup, soft drinks or some sweet snacks. But remember, don't eat just for pleasure or to satisfy emotional hunger. In lact, no portion size will satisfy your crav-ing. Practicing a healthy lifestyle enables you to enjoy sweet treats without quilt.

#### Create a healthy relationship with food

Food is meant to be one of life's pleasurable experiences. Food is not the enemy. The key to developing a healthy relationship with food is to eliminate the word 'diet' from your vocabulary. Why? Because diering can cause tood cravinos

#### Try balanced eating

Try to eat regularly throughout the day. Start when you are not so hungry and stop when you are satisfied, not full,

Well falks, living without sugar is impossible for us. But we might end up getting sick if we consume too much sweet food. On the other hand, if we balance our food intake, we can relish sweet treats without guilt! KD

#### GLOSSARY

GLOSSARY
costed fad) — sweets, chrootiers, crise, correctionery (std) — sweets, chrootiers, crise, correctionery (std) — sweets, chrootiers, crise, correctionery (std) — streets, chrootiers, crise, chrootiers, crise, chrootiers, crise, chrootiers, crise, chrootiers, chr water to make jety to granuate (v) = 10 fcm into grains; to roughen the surface of fmolasses (n) = thick dark syrup drained from true sugar thiring the refining process rosteopoxosis (n) = a disease which causes the bones to wasken and become easily breakable/ to relish (v) = to like or to enjoy (something)

### **B.** Reading Exercises



Find out headline, news lead, where, what, who, when from the text above. Retell the summary from the passage above, use the question words to find out the important things.

NEWS LEAD

Directions: Read the news below. Make a grid and fill in with the information you get from the text.

### THAILAND AIMS FOR ASEAN MARKET ALLIGNMENT

Mantla (Reuters): Southeast Asian economies want to align their financial markets closely, laying the basis for possible merger in the future, Thai Finance Minister Tarrin Nimmanahaeminda said on Thursday.

Tarrin told reporters after a meeting of finance ministers of the Association of South East Asian nations (ASEAN) that the aim is to get the region's financial markets on the same legal basis with similar standards accounting principles. "The joint development means each country would come up with a similar legal framework on those markets which will perhaps be one market in the future," Tarrin said. But he dismissed the suggestion that ASFAN cooperation on financial markets would necessary mean the creation of a common Asian currency.

Philippine Foreign Secretary Domingo Siazon told Reuters that earlier leaders in Southeast Asia were working toward an East Asian common market which would include Japan and China as well.

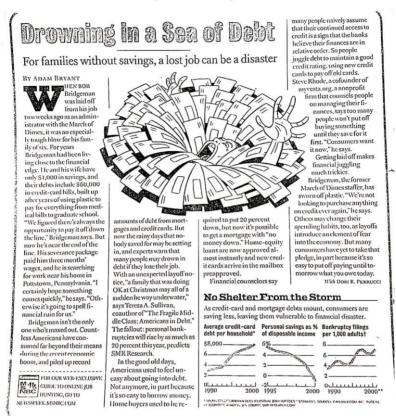
ASEAN is just emerging from more than two years of severe financial crisis that was triggered when Thailand allowed its Baht currency to devalue in July 1997.

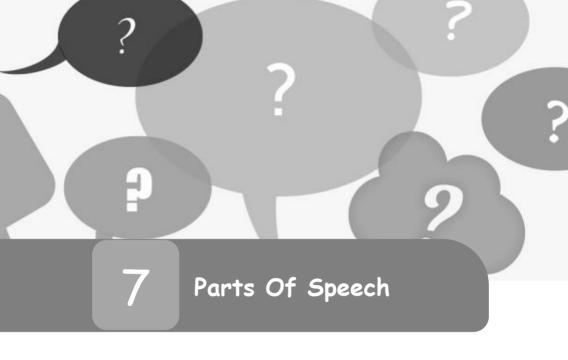
ASEAN finance ministers agreed on Thursday on details of a special monitoring unit, to scrutinize their economies and financial

markets and ensure that developing problems will not get out of hand.

Under the system, countries will report regularly to a regional and intra-ASEAN surveillance body on "Each economic trends. country is required to disclose their kev macroeconomic indicators, share their immediate economic experience and suggest what needs to be done immediately," Tarrin This agreement will obligate all ASEAN finance ministers to meet twice a year," he added.

Retell the summary from the passage above, use the question words to find out the important things.





Materi Pokok : Parts Of Speech

Pertemuan ke : 7



# A. Parts Of Speech



A sentence consists of words. Every word in a sentence belongs to a specific part of speech of each word in a sentence, because this will help you to understand the function of words. This knowledge consequently gives you a better understanding of the meaning of especially long and complex sentences. Besides, this can be used to elaborate the vocabs by using suffix to change a word to different function of speech.

There are nine parts of speech in English.

### 1. NOUNS

Function: Nouns are words for persons or things.

Examples: Andi, Nani, pen, book, memory, traits, etc.

Derivational ending: -ment; -less; -ion; -a(e)nce; -ure; -

age; -th; -ness; -hood; -ship; -ity; -ing,; -er; -or; ist

Singular - Plural: stimulus-stimuli; larva- larvae; memorandum-memoranda; parenthesis- parentheses; criterion-criteria; matrix-matrices; bureau-bureaux. (Adopted English)

# 2. PRONOUNS

Function: Pronouns replace nouns. It can be as:

- \* Subjective pronoun (i, you, he, she, it, we, they)
- \* objective pronoun (me, you, him, her, its, us, them)
- \* Possessive pronouns (mine, yours, his, its, hers, ours, theirs)
- \* Reflexive/emphatic pronoun (myself, yourself, himself, herself, itself, ourselves, yourselves, themselves)

### 3. ADJECTIVES

Function: Words that modify nouns. It can be as:

- \* Descriptive adjective (polite, blue, big)
- \* Determiners (my, our, some, two)
- \* Noun adjuncts (pocket knife, note book)

Derivational ending: -ous; -al; a(e)nt; -ible; -able;; -ful; - less; -y; -ish; -some

#### 4. VERB

Function: Word that show the action of the subject.

Examples: take, get, run, can, eat, etc

#### 5. ADVERBS

Function: Word that modify verbs, adjectives, other adverbs, or whole sentences

Examples: Politely, slowly, very often, soon, luckily, etc

#### 6. PREPOSITIONS

Function: Words that show the relationship of a noun to another noun in a sentence.

Examples: in, on, at, before, in front of, etc

#### 7. CONJUNTIONS

Function: Words that join words, phrases, sentences or clauses.

Examples: but, and, or, because, although that, etc

## 8. INTERJECTIONS

Function: Words/phrases that express the emotion or simple exclamations that don't have any grammatical relationship to the sentence.

Examples: Wow, Oh my, Gosh, Mama Mia

## 9. ARTICLES

Function: Words that precede nouns (persons or things). It can be definite (the) and indefinite (a, an).

Examples of part of speech in a sentence:

# Many of us do not realize the importance of time

many : determiner

of : preposition

us : objective pronoun

do : auxiliary verb

not : adverb

realize : verb

the : definite article

importance: noun

of : preposition

time : noun

## **B.** Exercises



Determine parts of speech for these sentences.

- 1. Moreover, it gave him a kind of satisfaction.
- 2. Nothing can negatively influence the development of personality more than a bad environment.
- 3. Many foreign businessmen think that "rubber time" is part of Indonesian culture.

4. Parents set rules at home and children have to obey those rules.

Write the correct form (adjective or adverb) of the word in parentheses in cash sentences. Do not change the position of the word.

- 1. Mr. Mendez learned English (rapid) and (easy).
- 2. They (general) give all applications (careful) consideration.
- 3. Look at that sentence (careful). It looks (incorrect).
- 4. Helen announced her decision to us (dramatic).
- 5. Some kinds of flowers grow (rapid) in dark places.
- 6. We are using this room for our English class (temporary).
- 7. Frank will (definite) be (anxious) to hear from you.
- 8. (Violent) waves beat against the pier (steady).
- 9. The boys get (tired) (fast) from working so (hard).
- 10. "be (quiet)!" the man whispered at us (angry).
- 11. Johnson (usual) makes (thorough) reports to the company.
- 12. (Real), I'll be (complete) satisfied with something (different).
- 13. Miss Ford spoke Spanish (awkward) and (incorrect).
- 14. She speaks the language (considerable) better now.
- 15. Everyone felt very (sad) about the news.

16. (Automatic) dishwashers are (safe) and (convenient)

- 17. (Actual), that author doesn't write (true) stories.
- 18. The maid was (careful) to keep the room (clean).
- 19. She cleaned the room (regular) and made it (neat) for us.
- 20. We moved (fast) with the (strong) wind behind us.
- 21. Everyone feels (uneasy) in (difficult) situations.
- 22. The man looked at the policeman very (uneasy).
- 23. The coffee is (strong). We always like our coffee (strong).
- 24. Mr. Meyer speaks both German and Polish (good).
- 25. I don't like (final) examinations. I always do (poor) on them.
- 26. Examinations make me (angry). I always get (nervous).
- 27. The director of our office is a (good) educated mean.
- 28. His knowledge of English grammar is quite (good).
- 29. (Sudden), we heard (loud) noises outside the house.
- 30. He'll have everything (ready). He agreed with us (ready).
- 31. Our last two assignments were (unusual) (difficult).
- 32. The youngster seemed (sleepy). He smiled at us (sleepy).
- 33. There are (various) methods of doing that job (efficient).
- 34. (Efficient) employees (rare) do (careless) work on their jobs.

#### C. Adverb Of Manner



# Circle the right form (careful/carefully) The (Lone/Lonely) Ranger

One of the (exciting/excitingly) cowboy heroes from the American movies was the Lone Ranger. He appeared (original/originally) on the radio. Every week, thousands of boys and girls waited (impatient/impatiently) and (expectant/expectantly) by their radios for the sound of the Lone Ranger's theme music, which until that time was (general/generally) known as Rossini's William tell Overture. Today (most/mostly) Americans hear the music and (immediate/immediately) think: "The Lone Ranger!"

Our hero was a (nice/nicely) man. He (usual/usually) dressed in white and wore the (usual/usually) white hat. He even rode a (large/largely) white heroes called Silver. All of that was (common/commonly) for the "heroes of the silver screen." What was (unusual/unusually) was that he wore a mask, traveled with an Indian named Tonto as his only friend and (faithful/faithfully) companion, and wasn't even (interested/interestedly) in girls. Furthermore, he couldn't sing! (previous/previously) we thought of our heroes as cowboys out on the range singing (romantic/romantically) either to their girlfriends or to their cows.

The Lone Ranger was (real/really) (different/differently) of He sort hero. was (mysterious/mysteriously), and he was always sneaking around (unexpected/unexpectedly) in disguise. These was something not quite (human/humanly) about him. He fought too (brave/bravely), he talked too (quiet/quietly), he seemed too (polite/politely), too (just/justly). (Real/really) people get angry (Regular/regularly). They get (sad/sadly). They even fall (hopeless/hopelessly) in love or are driven by (passionate/passionately) hatreds. But not the Lone Ranger! He was above emotions. He was (quick/quickly) in drawing his gun, but he never fired his silver bullet to kill. (Final/finally) all bad guys must go to court. The Lone Ranger was (basic/basically) an (ideal/ideally) superhero, and his action packed adventures were (moral/morally) lessons. The Lone Ranger's world of good and evil was (simple/simply) to understand, and we Americans followed him (enthusiastic/enthusiastically) on radio, in many movies, and (ultimate/ultimately) on TV.

#### D. Abstract Bets



In this abstract nouns activity, students identify abstract nouns in sentences and place bets, depending on how confident they are about their answers.

Sentences	Bet	Win	Lose
1. I started my medical career as a nurse in a			
psychiatric hospital.			
2. The noise was so loud that I slept with a			
pillow on my head.			
3. I couldn't control my jealousy when I saw			
Joe flirting with Zoe.			
4. Some people say money can't buy love or			
happiness, but I disagree.			
5. A good relationship is based on trust and			
honesty.			
6. Even though he's 97, his memory and			
appetite are still very good.			
7. The fireman received a medal for his bravery			
during the tornado.			
8. I take sugar in my coffee to get rid of the			
bitterness.			
9. The smell of her perfume was so strong that I			
started to cough.			
10. It took the lawyer ages to get over his wife's			
death.			
11. I would join the gym if membership wasn't			
so expensive.			
12. I hadn't had time to eat and was weak with			
hunger.			
13. If the weather was better, we could go to the			
beach.			
14. There was a stain on the carpet where I'd			
spilt red wine.			

Sentences	Bet	Win	Lose
15. It's a parent's responsibility to look after			
their child's education.			
16. I knew she'd had a cigarette because her			
breath smelt of smoke.			
17. His creativity and talent are genetic. He gets			
them from his mother.			
18. You need to control your anger, especially			
in front of the kids.			

Sentences		Win	Lose
19. Please forgive John's behaviour. He's under			
a lot of stress at the moment.			
20. My biggest regret in life is not taking better			
care of my health in my youth.			
	Total		
	Grand	total	



Materi Pokok : Clauses

Pertemuan ke : 8

Identify the following sentences whether the sentence is Simple (S), Compound (Cd), Complex (Cx), or Compound-Compex (Cd-Cx)

- 1. For many people the best time to do work that requires concentration is the early morning.
- 2. Kutuyis is named after his great-great-grandfather, who was a leader of this tribe.
- 3. The drizzling rain and gusting winds kept him from sleeping well that night in the woods; furthermore, the

- tent flap came loose and had to be tied more securely to keep out the rain.
- 4. Driving into Chicago for an appointment with an important client, Ms Amstrong unknowingly drove over the speed limit and was stopped by a patrol officer.
- 5. Mr. Erlandson always knew what he wanted out of life, but unfortunately he never shared his plans with anyone.
- The woman was obviously eager to sell her home; consequently, the Markhams submitted a low bid for her property.
- 7. Cattle raiser have long used the technique of crossbreeding to produce animals that combine the best qualities of two different breeds.
- 8. The Hereford breed, for instance, originated in England in the eighteeth century as a cross between native Herefordshire cattle and cattle brought from Netherlands.
- More recently, American breeders have crossed Herefords and the Brahmans to produce a breed called Brafords.
- 10. The Hereford is an excellent beef breed, and the Brahman, a breed native to India, is noted for its resistance to beat and to disease.
- 11. One of the most unusual animals that Americans breeders have produces is the cattlo; it is a hybrid cross between a buffalo and a cow.

- 12. The Pasadena's tournament of Roses has been held annually since it was established in 1890.
- 13. The roses queens who ride the floats and the colorful equestrians on well-trained horses are important parts of the pageant.
- 14. The girl selected to be queen is thrilled and happy.
- 15. The stadium is regularly filled to capacity on the day of the Roses Bowl Game.
- 16. The floats are left on display after the parade is over.
- 17. Watching this parade is one way that many Americans start the New Year.
- 18. Standing along the route, hundreds of thousands of people enjoy the parade as it passes.
- 19. The entire country today can follow the Tournament of Roses on television.
- 20. The floats are judged before the parade, and the spectators know which ones won prizes.

#### A. Clauses



A clause is a group of words containing a subject and a predicate. The relation of a clause to the rest of the sentence is shown by the position of the clause or by a conjunction.

# **B.** Adjective Clause



## Look at the tables for the definition of each clause:

Adjective clause (or	*	Function as modifier to the subject of the		
relative clause)		main clause		
		- The man who said so must be out of his		
		mind		
		- The place where he comes from is my		
		hometown too		
	*	Function as modifier to the object of the		
		main clause		
		- She married a man who didn't love her		
		at all.		
		- Wati showed us the dress that she		
		bought yesterday.		

An Adjective Clause (Relative Clause) consists of a subject and a predicate that modifies a preceding noun/pronoun (its antecedent) and start with an introductory word referring to a person (who/that), to a thing (which/that), to a time (when), to a place (where), or to a reason (why). The chart below shows examples of Adjective Clauses with related antecedents and introductory words.

Antecedent Introductory Word		<b>Examples of Adjective Clauses</b>	
1. Person	Who, whom,	Introductory word functioning as:	
	whose, that	Object of	

Antecedent	Introductory Word	<b>Examples of Adjective Clauses</b>		
		<u>Subject</u>	He met the boy who	
			had studied in Los	
			Angeles.	
		<u>Verb</u>	He avoids the man	
			whom he had fired.	
		Object of		
		prepostition	He met the man	
			from whom he had	
			learned English	
		<u>Possessive</u>		
		<u>adjective</u>	Is she the girl whose	
			talent in art is much	
			talked about?	
2. Thing	Which, that	Subject	that is the book	
			which contains	
			synonyms.	
		Obj. of Verb	the book that he	
			read was about	
			training animals	
		Obj. of prep	she's reading the	
			book for which she	
			paid two hundred	
			dollars.	
3. Time	When	_	be the time when he's	
		going abroad for further study		
4. Place	Where	New Zealand is the place where I want		
		to spend my old	d days.	

Antecedent	Introductory Word	<b>Examples of Adjective Clauses</b>	
5. Reason	Why	Give me one good reason why you want to quit.	

## **Exercises:**

Identifying Adjective Clauses. Underline the adjective clause in each sentence:

- 1. I like girl who is sitting by the window.
- 2. The campus where they study is the largest in town.
- 3. He showed me the gymnasium where he usually worked out.
- 4. A person who has never been in love must be very lonely.
- 5. It was in 1994 when I met him the last time.

Combine the following ideas using adjective clause

- 1. Is that new station? You pointed it out to me last week.
- 2. This is the man. I gave money to him this morning.
- My youngest sister has just got married. You met her at my house last week
- 4. My stepmother is not very kind to me. I'm living with her.
- 5. Last week I went to see the country town. He used to live in that town.
- 6. Bring me the cigarettes. I left them on the table. The table stands by the window.

- 7. My old music teacher has already left the country. You were taken into his house last week.
- 8. What was the name of that girl? She came here last night.
- 9. I'm not sure it was my boyfriend Cyrill. He told her to do it.
- 10. The matter has been settled. You were arguing about it last night.

## C. Adverbial Clause



Adverbial clause	Clause of time:	When she came here, it	
		was already dark	
	Clause of place:	I'll go wherever you go	
	Clause of manner:	She acted as if she were	
		the boss	
	Clause of reason:	They refused to go	
		because it was raining	
	Clause of result:	He was so angry that he	
		banged the door	
	Clause of condition:	If I were you, I'd go	
		home	
	Clause of comparison:	He was better than	
		what his friend said of	
		him	
	Clause of contrast:	Although he was ill, he	
		went to work.	

For further reading, please refer to Modern English part 2.

## If I have money I will study abroad

## If I had money I would study abroad

## If I had had money I would have studied abroad

## **Identifying Adverbial Clauses**

Underline the adverbial clause in each sentence:

- 1. I would buy a new car if I had a lot of money
- 2. Even though he looks rough, he is actually a gentle person.
- 3. It is impossible to study here because it is too dark.
- 4. She was so happy that she cried out loud.
- 5. The sisters look as similar as twins can be.
- 6. This is such an ugly chair that I am going to give it away.
- 7. If I had known about this sooner, we could have helped you.
- 8. They will leave before you get here.
- 9. Now that he has passed the examination, he can get his degree.
- 10. Although I felt very tired, I tried to finish the work

# **Identifying Subordinate Clause**

Underline the subordinate clause in each of the following sentences, then identify its kind by writing adv. cl. for adverbial clause or adj. cl. for adjective clause in the space provided.

1 I value time because time is m	ioney
----------------------------------	-------

2	provide help and comfort to those who
	need it most
3	Mr. Hamid, who is generous and
	tolerant, is a prominent public figure
4	We should not feel arrogant just because
	we have attained success.
5	we should not forget the hard struggle
	for survival that our predecessors had to
	go through.
6	the flourishing new business of
	duplicating and selling college theses to
	students who practice cheating is widely
	reported by the press.
7	if women were kept ignorant, the
	country's overall development would be
	undermined.
8	unless we are brave enough to speak up,
	they will never discover the truth.
9	Linda, who is studying to become a
	lawyer, is very disciplined.
10	some people allow themselves to be so
	influenced by western values that they
	readily give up their own

If clause

Present real: If I see him, I will invite him to our party tomorrow.

Present unreal: If the weather were good now, I would go to the beach

Past Unreal: If they had left a little earlier, they would have avoided the heavy traffic.

## D. Noun Clause



A noun clause consists of a subject and predicate that functions as a noun.

## **Direct Questions vs Noun Clauses**

Complete the sentence at the right with a noun clause based on the preceding direct question. Change the tense of the verb in the clause in accordance with the rule for sequence of tenses. Add the correct punctuation (period or question mark) at the end of each sentence. Study the first four examples carefully.

- 1. Where will he be? I didn't know where he would be.
- 2. When did she go? Did you as Ed when she had gone?
- 3. Why isn't it ready? He explained why it wasn't ready
- 4. Who is that man? I wondered who that man was.
- 5. When are they leaving? Bill asked them.....
- 6. What did he find? I couldn't imagine.....
- 7. Whose book is that? He didn't know.....
- 8. Who will help us? Didn't he tell you.....

9.	When can they come? I didn't ask them
10.	Why was he absent? Did he explain
11.	What does she want? Didn't she mention
12.	Which one is hers? I couldn't remember
13.	When should we leave? Brown didn't say
14.	How much does it cost? Did she ask him
15.	Whom should I call? I forgot to ask Ed
16.	Whom should I call? I couldn't decide
17.	When did she arrive? Did she mention
18.	What are they doing? We wondered
19.	How will he do it? Everyone asked him
20.	Where is he from? Couldn't she guess
21.	What did Ed tell her? I didn't recall
22.	Why didn't he return? No one knew
23.	Where can I get it? Fred told me
24.	Who wrote that article? Did she remember
25.	Where does she live? They didn't know
26.	What does it man? He asked the teacher
27.	Who is that tall man? Did she mention
28.	What has happened? They couldn't tell us
29.	Where will he buy it? We didn't ask him
30.	Who is doing the work? Didn't Harry know
31.	Whose book did she use? Mr. Brown told us
32.	Whom should we speak to? Did you ask him

# **Review Direct vs Indirect Speech**

Change the direct speech in each sentence to indirect speech.

- 1. I asked Bill, "What will you say to your friends afterwards?"
  - I asked Bill what he would say to his friends afterwards.
- 2. The announcer said, "It's difficult to make a prediction so soon."
- 3. Martha said, "Has your brother ever taken an English course?"
- 4. Fred said to me, "Why did those people leave so early?"
- 5. Dorothy said to Don, "Turn the lights on in the living room"
- 6. "Can you go to the party with me tomorrow?" Arthur asked us.
- 7. "No one has finished that part yet," the teacher said.
- 8. "Go to the stoplight and then turn left," the policemen directed me.
- 9. "When do you plan to leave Boston?" my secretary asked.
- 10. Miss Peters said to us, "You can't speak to him until tomorrow"
- 11. "Will you have enough money to pay for everything?" my boss asked.
- 12. Dr. Davis said, "How long will you stay in California?"
- 13. "Don't forget about your appointment," John's friend reminded him.

- 14. "I told the police the truth about the accident," the man repeated.
- 15. Mr. Shaw asked the students, "Did you enjoy your trip yesterday?"
- 16. "Where are those two fellows goung?" the man said to me.
- 17. "Turn in your papers at the end of the hour." the teacher ordered.
- 18. "Have you had a good time so far?" Uncle Robert asked me.
- 19. I said to my friend, "when did you buy your new car?"
- 20. My aunt said to me, "Put your hat and coat in the front closet."
- 21. "Must I finish these reports before Friday?" the secretary asked.
- 22. "Where will you will wait for me after work?" Miss Stewart asked us.
- 23. Father said to us, "I'm going to tell you a big secret about that."
- 24. The manager said, "Don't deliver the box to anybody but Mr. Lucas."
- 25. Paul said to me, "How I can find out that girl's name and address?"
- 26. The teacher said to the students, "Do all of you understand this?"

- 27. "Who is going to help me with the work?" Tom asked the men.
- 28. "Be sure to read the instructions carefully," the clerk advised us
- 29. "Your strength will increase quite rapidly," the doctor said to me.
- 30. "Do we have to turn in our homework today?" I said to Mr. Shaw.
- 31. The student asked, "When should John and I come to your office?"
- 32. My friends said to me, "We have known about that for a long time."
- 33. "Get away from those wire!" the watchman shouted at the boy.

Note: Noun clause (Subjunctive)

That/Noun clause after verbs like suggest, request, require, urge, demand require the simple forms of the verb.

The committee suggests that we hold more meetings.

The chairman requested that everything be prepared in advance.

She urged that he not give the report.



Materi Pokok : Phrase

Pertemuan ke : 9

## A. Phrase



A phrase is a group of relates words that has no subject or predicate and is used as a single part of speech. A Phrase consists of a group of words performing a single function. Typical phrases are composed of a preposition and its object (I fell on the sidewalk)  $\rightarrow$  called a prepositional phrase; or a form of a verb  $\rightarrow$  called a verbal phrase; and its object (I wanted to see the parade).

Phrases are usually classified as prepositional, infinitive, participial, gerund phrases, absolute phrases, Abstract noun phrases, appositive phrase.

# **B.** Prepositional Phrase



Prepositional Phrases consist of a preposition, its object, and any modifiers of the object (*under the ground, without thinking, in the blue Ford*). Prepositional phrases function as adjectives or adverbs and occasionally as nouns.

# Examples:

He is a man *of action*. (Adjective modifying noun)
The plane arrived *on time*. (Adverb modifying *arrived*)
We were ready *at the airport*. (Adverb modifying *ready*)
She came early *in the morning*. (Adverb modifying *early*)
Before breakfast is too early. (Noun, subject of *is*)

#### Exercise:

Underline the verbal phrases and put the prepositional phrases in the parentheses.

- Insomnia or sleeplessness is a common complaint for many people
- 2. Insomnia may take the form of lying awake for an hour or more after going to bed.
- 3. Some people have difficulty going to sleep and then wake up once or more during the night.

- 4. Some insomnia sufferers wake up very early in the morning and are unable to get back to sleep.
- 5. Chronic insomnia can be serious, interfering with daily life and leaving the victim exhausted and depressed.
- For curing occasional insomnia, simple methods may be best.
- 7. Some doctors recommended getting regular exercise during the day as a cure for sleeplessness.
- 8. Some people like to take a warm bath before bedtime, while others prefer to read a boring book.
- 9. Drinking a glass of warm milk may help because tryptophan, an ingredient in milk, helps to induce sleep.
- 10. Many people choose to use the tried and true method of counting sheep.

# C. Participial Phrases



Participial phrases consist of a present or past participle, its modifiers, and/or its object (*lying on the beach*, *found in the street*, *eating a large dinner*). Note that a prepositional phrase may function as a modifier in a verbal phrase, as in *found in the street*. Participial Phrases always function as adjectives describing either nouns or prepositions.

# Examples:

The dog running in the yard belongs to my mother.

The man walking with his dog is my father.

Covered with ice, the road was dangerous.

Beaten into stiff peaks, the egg whites were prepared for meringue.

# Participial Phrase Made From Adjective Clause

I like the girl who is sitting by the window

I like the girl sitting by the window

# Forms of the participles

	Active voic	e	Passive voice		
General	offering		offered	Being	
form				offered	
Perfect	Having	Having been	Having been		
form	offered	offering	offered		

Participles are made negative by placing **not** before them: **not offering, not having offered. Participial Phrase made from adverbial clause.** Participial phrase can be made from adverbial clause indicating **time** and **cause.** 

	Time	Cause
1	After	
	Having finished all her	Having worked hard all his
	housework, she sat down to	life, he decided to take a long
	watch TV	vacation
2	While or when	
	Walking along the street, I met	

a friend whom I had not seen for a long time

The time word may also be placed before the participal phrase: after having finished all her housework; while walking along the street.

# **Instructions with** *have + Past Participle*

Active Passive

I had the painter paint my house I had my house painted last year

last year

He had the tailor alter his suit He had his suit altered

We had the store deliver the We had the packages delivered

packages

#### Exercise:

Revise the sentences into a sentence containing Participial Phrase.

- 1. My boss spoke to the man. The man was applying for a job.
- 2. We are going to use the money for medical research.

  The money was collected from the school children.
- 3. John decided to take a long vacation. He felt run down and discouraged.
- 4. The boat began to sink. It was broken in two by the storm.
- 5. The soldiers saw the enemy line. It fell back slowly under the heavy fire.

- 6. I felt the earth. It was shaking under me.
- 7. The library had someone rebind the worn books.
- 8. I had the dentist clean my mouth.

#### **D.** Gerund Phrases



Gerund phrases consist of a gerund, its modifier, and/or its object (*telling the truth, knowing the rules, acting bravely*). Gerund phrases always function as nouns, as subjects or objects.

## Examples:

Collecting stamps is my hobby. (Subject)

She earned extra money by working overtime. (Object of preposition)

He hated *living alone*. (Object of verb)

Making a profit is their only purpose. (Subject)

Note: Since both the gerund and the present participle end in —*ing*, they can be distinguished only by their separate functions as nouns or adjectives.

#### Exercise:

- 1. I asked the boss for a raise. *This* didn't do any good.
- 2. I asked the boss for a raise. The boss didn't like *this*.
- 3. I asked the boss for a raise. My wife laughed at me for *this*.

- 4. He looked at me suspiciously. *This* made me feel uncomfortable.
- 5. He looked at me suspiciously. I couldn't understand *this*.
- 6. He looked at me suspiciously. I was annoyed at this.

## E. Infinitive Phrase



Infinitive phrases consist of an infinitive, its modifiers, and/or its object (*to see the world, to answer briefly, to earn money quickly*). Infinitive phrases function as nouns, adjectives, or adverbs. Infinitive phrase may function as nouns, adjectives, or adverbs.

1. Nouns					
Subject	(For her) To clean the house every day is				
	absolutely necessary				
Object	Her husband wants her to clean the house every				
	day				
Subjective	The regulation is for boys and girls to live in				
complement	separate dormitory.				
Appositive	He had only one desire for his family to be in				
	good health				
2. Adjectives	Here is a letter for you to type				
3. Adverbs					
Modifying a	To tell the truth, I don't understand him at all				
sentence					
Modifying verb	(In order) for me to buy a car, I'll have to take a				
	loan from a bank.				

Modifying	I'm sorry to see you leave
adjective	

## Examples:

I wanted to buy the house. (Noun object of verb)

It is time to go to bed. (Adjective modifying time)

We were impatient to start the game. (Adverb modifying impatient)

#### Exercise:

- 1. Come home at once. This is necessary.
- 2. She reads very well. Her mother taught her this.
- 3. The present fact is this. The girls are wearing very short skirts.
- 4. Here are some papers which you ought to examine.
- 5. Nighttime is the time when we can relax and watch TV.
- 6. We are happy that we can see you again.
- 7. We have enough money so that we can take a long vacation.
- 8. I would be ashamed if I received such low grades.

# F. Absolute Phrases/Absolute Construction



Absolute phrases are made up of noun or pronoun and a participle. Unlike participial phrases, absolute phrases do not modify particular words in the sentence to which they are attached. Rather they modify the whole sentence.

## **Examples:**

The train being late, we missed our plane.

Their home ruined by fire, they had to ask their neighbors for shelter

The whole family sat silent, their eyes glued to the TV screen.

Mortgage rate having risen drastically, Isabel gave up searching for a new house.

The old man lay sprawled on the sofa, eyes closed, arms folded across his chest, his loud snores almost rousing the dog sleeping near him.

The absolute phrase/construction may occupy all three adverbial positions (initial-mid-final position). However, certain types of absolutes are more likely to appear in one position rather than another.

1. Initial position					
adv. cl. of cause	The table not having been constructed				
	<b>properly</b> , one of the legs became loose.				
adv. cl. of time	<b>Dinner</b> (being) ready, the hosts asked his				
	guests to be seated.				
2. Mid position (adj.cl)	The children, many of them only infants,				
	were left with nothing to eat				
3. Final position	She looks almost like her twin sister, the				
(coordinate)	only difference being that she is a little				
	taller				

The	men	work	in	two	shifts,	the	first	
starting at 8am, the second at 4pm								

The word **with** (or **without**) may initiate an absolute phrase, making the construction technically a prepositional phrase and thereby relating it grammatically to the rest of the sentence. Example: The ocean looks very beautiful **with the moonlight glimmering on its surface**.

#### Exercise:

Change the italicized part and make it to absolute phrase

- 1. Because the required documents did not arrive on time, they had to postpone the investigations.
- 2. The dance is done with couples. *Each executes part of an intricate pattern*.
- 3. They looked at each other longingly. Neither of them spoke a word.
- 4. The football game was called off. *The recent storm had made the ground too wet to play*.
- 5. She looked very pretty. *Her hair was blowing in the wind*.
- 6. All his money is tied up in real estate. He has little to invest in the stock market.

# **G. Dangling Phrases**



Revised the dangling modifier in the following sentences:

- 1. Coming home late, the house is dark
- 2. Being made of glass, Rick handled the tabletop carefully.
- 3. Before exploring the desert, our water supply was replenished.
- 4. After putting a worm on my hook, the fish began to bite.
- 5. To take good pictures, a good camera must be used.
- 6. To skate well, practice is necessary.

## H. Abstract Noun Phrase



Abstract noun phrases may perform all nominal (noun) function.

# Example:

His rejection of that good offer surprises me.

I can't understand his rejection of that good offer.

We talked about his rejection of that good offer.

What I can't understand is **his rejection of that good offer**.

I can't understand one thing—his rejection of that good offer.

#### Exercise:

Make abstract noun phrases from the sentences below.

- 1. He was upset by *this*. His secretary resigned.
- 2. Abraham Lincoln is responsible for *this*. He abolished slavery in 1863.
- 3. The doctor arrived quickly. *This* saved the patient's life.
- 4. They were arrested for (possess, marijuana).
- 5. (punish, disobedient children) was very severe.
- 6. The foreign student was complimented on (he, familiar, English Language).
- 7. After she was divorced from her husband, she went on a long trip.
- 8. He promised that the prisoners would be quickly release.

# I. Appositive Phrase



An appositive phrase consists of a predicate complement used alone without a subject or a form of the verb be. Its "Subject" appears in another part of the sentence. Example:

He had asked Mr. Wilson, a prominent lawyer, to represent him in court.

The professor, unaware that many of his students were asleep, went right on lecturing.

The gentleman **over there by the door** is our accountant.

Mr. Harris, **in a hurry to get home**, took a taxi from the airport.

New York, a city which has eight million people, has always fascinated me. (Adj cl)

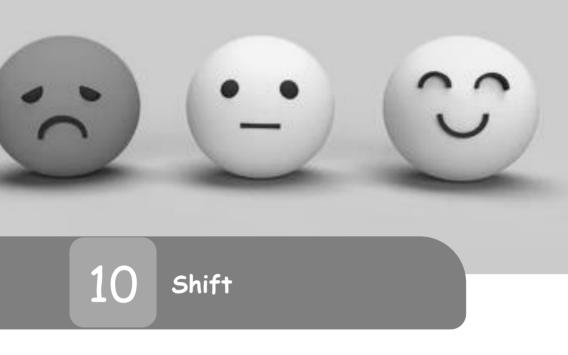
New York, a city **housing eight million people**, has always fascinated me. (Part. Ph)

New York, a city of eight million people, has always fascinated me. (Prep. Ph.)

## Exercise:

Combine the sentences and make into appositive phrase.

- 1. My neighbor's son is a great collector of stamps. He asks me for every foreign stamp that I get.
- 2. The leaves are falling from the trees. This is an indication that winter is not far away.
- 3. My favorite composer is Beethoven. He is a genius of great intensity and complexity.
- 4. This is a story of a normal boy. He is proud of his family, his friends, his community.
- 5. The harbor is now deserted. It was once full of the constant hubbub of arriving and departing ships.



Materi Pokok : Shift

Pertemuan ke : 10



# A. Avoiding Shifts



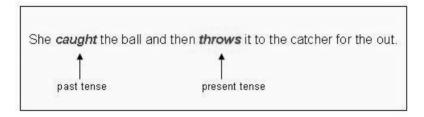
Writers should keep the elements in a sentence consistent, avoiding any unnecessary changes in tense, voice, mood, person, number, and discourse. Such unnecessary changes, or "shifts" may make reading difficult and obscure the sentence's meaning for the reader.

### **Avoid Shifts In**

#### 1. Verb Tense

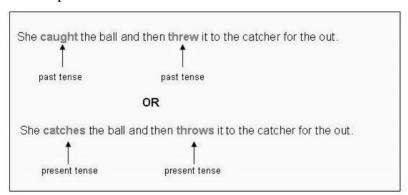
Except for special cases where the intended meaning requires a change in tense, <u>maintain the same tense within a</u> sentence.

Error:- shift in verb tense



The sentence above begins in the past tense but shifts, without reason, to the present tense.

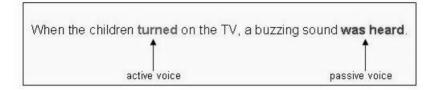
# Error repaired.



### 2. Voice

The voice of a verb may be either <u>active or passive</u> in a sentence. When a sentence contains two or more verbs, both verbs should maintain the same voice.

### Error - shift in voice

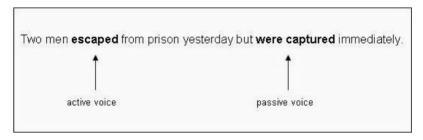


The sentence above begins in active voice but shifts without reason to passive voice.

# Error repaired



Example - emphasis on subject requires shift in voice

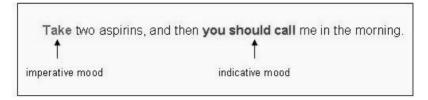


Here, the use of passive allows the sentence to focus on the subject.

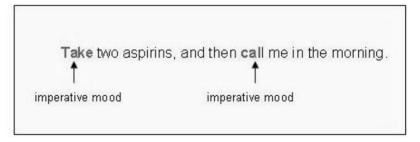
### 3. Mood

Shifts in mood often occur with directions, where the mood shifts from <u>indicative</u> to <u>imperative</u> or from imperative to indicative.

### Error - shift in mood



# Error repaired



#### 4. Person

English has three "persons" or points of view:

- First person the speaker
   I, me, my, mine, we, us, our, ours
- Second person the person spoken to *you, your, yours*
- Third person the person or thing spoken about he, him, his, she, her, hers, it, its, they, them, their

Unless the meaning of a sentence clearly requires a change, keep person consistent within a sentence. Shifts in person usually occur with changes from the third to the second person point of view.

Error - shift in person

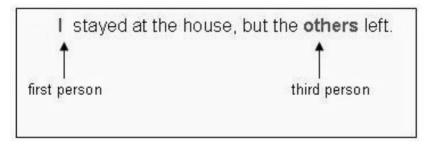


# Error repaired



If the meaning of a sentence clearly requires a change, then you may change person as needed.

# Example requiring a change in person

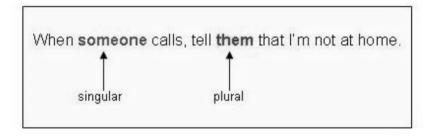


Since both  $\boldsymbol{I}$  and  $\boldsymbol{the}$  others are doing something in the above sentence, the shift in person is justified.

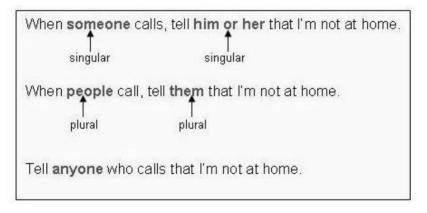
# 5.\_Number

Use <u>singular pronouns</u> to refer to <u>singular</u> <u>antecedents;</u> use <u>plural pronouns</u> to refer to <u>plural</u> <u>antecedents.</u>

### Error - shift in number



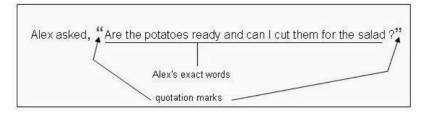
# Error repaired



### 6. Discourse

There are two ways to recount someone's words. Each way requires its own format. A **direct quotation** gives the exact words of a speaker, surrounding the words with quotation marks.

# Example:



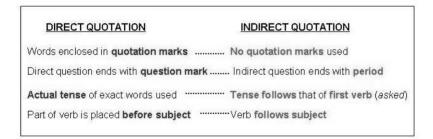
An <u>indirect quotation</u> paraphrases the speaker's words and does not place them inside quotation marks. Even if the indirect quotation paraphrases a question, the sentence ends with a period.

# Example:

Alex asked whether the potatoes were ready and whether he could cut them for the salad.

not exact words – no quotation marks

### Note the difference in the formats above:

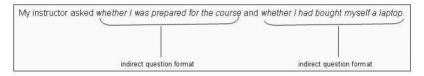


A shift in discourse occurs when, within a sentence, the writer uses the format of one form and shifts some part to the format of the other.

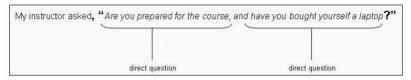
# Example - shift in discourse.



## Error repaired with **indirect** discourse.



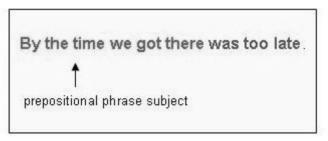
# Error repaired with direct discourse



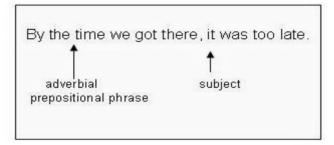
### 7. Sentence construction

A shift in sentence construction occurs when words or phrases intended for one purpose are used for another, upsetting the natural flow of the sentence. Below are examples of three frequent errors that shift sentence construction. Below each error is an example showing one or more ways to repair the error.

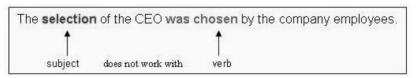
# Error -prepositional phrase used as subject.



### Correct



# Error - faulty subject

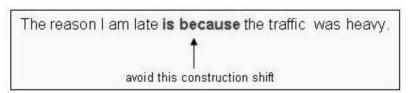


### Correct



Using *is because, is where, or is when* in a sentence often creates a construction shift. Avoid this phrasing.

### Error - is because



#### Correct

I am late because the traffic was heavy. OR

The reason I am late is that the traffic was heavy.

### Error - is where

Proctoring exams is where you watch for cheating.

avoid this construction shift

### Correct

Proctoring exams means watching for cheating.

One who proctors exams watches for cheating.

#### Error - is when

Claustrophobia is when one fears closed spaces.

l avoid this construction shift

#### Correct

Claustrophobia creates fear of closed spaces.

OR

One with claustrophobia fears closed spaces.

# Revise the following sentences

- 1. In the early innings the Tigers have a three-run lead, but in the seventh inning they lost it.
- 2. Henry jogged about a mile; then he sits on a park bench to rest.
- 3. "Gomer's Ghost" is an entertaining movie, even if the ghost overplayed his part.
- 4. Stand with your feet together; then you should raise your arms to shoulder height.
- 5. While shopping, Don saw Goldie Hawn at the frozen food counter, but she only gives him an icy stare.
- 6. First, the surface should be carefully cleaned; then put the glue on.
- 7. The Sunday drivers were out in full force, and suddenly there is an accident.
- 8. They said they had a copy of 'Science', and would I like to borrow it.
- Great supplies of gold are found in South Africa, while Mexico leads in silver mining.
- 10. A public opinion poll is based on a cross section of the population, but sometimes they have been inaccurate.
- 11. Mr. Stein put a new fence around the yard, and then the wooden pickets were painted.
- 12. Ruth wandered whether her mother had left and did she say when she would be back.

- 13. The manager decided to offer free balloons, and the next day the store is packed with children.
- 14. When one feels tired, a candy bar will give you quick energy.
- 15. Careful drivers check the pressure in the spare tire because it is sometimes needed.

# After Reading The Paragraph, Write A Revision That Eliminates The Shifts

Malioboro never slept. Before the sun comes out, trading activities at Pasar Beringharjo were started. Street sellers had opened its shop somewhat later and then its business is closed in the evening. When the street sellers have gone, food stall is opened to close again at midnight. This eateries known as 'Lesehan' were street restaurants that uses Malioboro's sidewalks as its business sites. The customer sit on plaited mats on the floor at low tables. This unique restaurant sells typical foods and drinks from Yogya, such as 'gudeg' and 'wedang jahe'. Plenty of street musician comes and customers who are enjoying its meals were entertained by them. Besides 'lesehan', there is also street cafes offering fast food and soft drinks.

# **Example of Revision**

Malioboro never <u>sleeps</u>. Before the sun comes out, trading activities at Pasar Beringharjo <u>have started</u>. Street sellers open their shops somewhat later and then close their

businesses in the evening. When the street sellers have gone, food stalls open to close again at midnight. These eateries known as 'Lesehan' are street restaurants that use Malioboro's sidewalks as their business sites. The customers sit on plaited mats on the floor at low tables. These unique restaurants sell typical foods and drinks from Yogya, such as 'gudeg' and 'wedang jahe'. Plenty of street musicians come and entertain customers who are enjoying their meals were entertained by them. Besides 'lesehan', there are also street cafes offering fast food and soft drinks.

Revise the following sentences to make every pronoun agree with its antecedent in accordance with written usage. Indicate any sentence that would be acceptable in speech.

Everybody has their own way of studying. For instance, neither my brother nor my roommate, John can study unless their stereo is blasting. Each of these music lovers claims that the sound relaxes them when they study. Usually, my roommate or my brother says they can't hear the bass unless the volume is turned to "maximum". I could use earplugs, but it wouldn't allow me to hear the telephone. On the other hand, neither of my sisters can study with music pounding in their ears. I think that every person should consider how their study habits affect the people around them. In my dorm, a committee voted unanimously to enforce

quiet hours, but their decision wasn't popular with the music lovers. Anyone who has ever had their study time disrupted by loud music knows how frustrating the experience can be. Friends of mine solved his or her study habits conflict by getting the music lovers earphones.

Exercises: Choose one of the underlined word or group of words that is not correct, and try to correct it

- The cliff <u>dwellings</u> in Mesa Verde <u>were built</u> in the thirteenth century by native American <u>which</u> farmed <u>the</u> <u>green</u> plateau.
- 2. <u>Defects</u> occur when liquid helium <u>undergoing</u> a phase transition from its <u>normal</u> to <u>its</u> superfluid phase.
- 3. The earliest known artworks were done by cavemen which used a mixture of clay, chalk, and burned wood and bones.
- 4. Astronomers studied the 1987 Supernova to learn what happens when a star exploded.
- Despite of recent attempts to prove that Robert Peary did indeed reach the North Pole in 1909, the evidence still remains questionable.
- 6. <u>Around 1789</u>, Antoine Lavoisier <u>was</u> the first person to demonstrate <u>if</u> all kinds of burning <u>involve</u> the addition of oxygen
- 7. When red and green are not easily distinguished is the commonest form of color-blindness.

- 8. This has been estimated that a milligram of skin scales have over half of million bacteria.
- 9. It is only in the last 200 years that people began climbing mountains.
- 10. That <u>our sense</u> of smell might, <u>without our realizing it</u>, affect who I choose as friends <u>has been suggested</u>.
- 11. <u>From</u> the existence of radio waves, <u>most scientist were</u> convinced <u>that</u> the Big Bang <u>really</u> happened.
- 12. <u>Samples</u> of rock <u>showed</u> that the moon <u>was</u> 4600 <u>million</u> years old.
- 13. Where Alexander The Great was lowered to the sea bed in a glass container to make observations is debated.
- 14. What makes the rye plant so incredibly is that it can grow 385 miles of roots in four months, or about 3 miles in a day.
- 15. Science fiction writers believe <u>that</u> in the future, with new material and <u>greater knowledge</u>, his vision <u>will become</u> reality.
- 16. <u>The</u> thyroid gland, <u>which</u> the hormone thyroxin <u>is</u> produced, is located <u>in the neck</u>.
- 17. <u>Dragonflies</u> feed <u>on a large</u> variety of insects <u>who</u> they catch <u>in flight</u>.
- 18. <u>According to legend</u>, Betsy Ross was the woman <u>who</u> made <u>first</u> American star and stripes flag.
- 19. George Pullman introduced <u>a dining car</u> that had <u>his</u> own kitchen in 1868.

20. The spinal cord is a long, thick bundle of nerves that run from the brain to the lower part of the back.

# **B.** Paraphrase



Paraphrase means say it in different words. Restate the following sentences in your own words, focusing on the underlined phrase.

- 1. There is <u>no escape from</u> religion in India.
- 2. A pop Indian record called "Disco Diwane" goes golden on the day it is released.
- 3. We shall all end up being just another American town.
- 4. The Aryans of the north <u>are distinct from</u> the Dravidians of the south.
- 5. From each of the books goes out its own voice.
- 6. We should travel with a wish to understand other people, other places, rather than <u>looking in them for a mirror image of oneself</u>.
- 7. Every new art you learn appears <u>like a new window on</u> the universe; it is <u>like acquiring</u> a new sense.
- 8. Many people who avoid learning, or abandon it, find that life <u>is drained dry</u>.

### C. Parallel Structure



One use of a conjunction is to connect words or phrases that have the same grammatical function in the sentence. This use of conjunctions is called *parallel structure*. The conjunctions used in this pattern are **and, but,** 

### or, nor

# Examples:

Steve and his friends are coming to dinner.

Susan raised her hand and snapped her fingers.

He is waving his arms and (is) shouting at us.

These shoes are *old* but *comfortable*.

He wants to watch TV or (to) listen to some music.

Both my mother and my sister are here.

Not only my mother but also my sister is here.

Not only my sister but also my parents are here.

Neither my mother nor my sister is here

Neither my sister nor my parents are here

Error analysis: Find and correct the errors in using 'and' in the following sentences.

- 1. By obeying the speed limit, we can save energy, lives, and it costs us less.
- 2. My Home offers me a feeling of security, warm, and love.
- 3. The pioneers labored to clear away the forest and planting crops.

- 4. When I refused to help her, she became very angry and shout at me.
- 5. In my spare time, I enjoy taking care of my aquarium and to work on my stamp collection.

### Answers:

- 1. By obeying the speed limit, we can save energy, lives, and money.
- 2. My Home offers me a feeling of security, warmth, and love.
- 3. The pioneers labored to clear away the forest and (to) plant crops.
- 4. When I refused to help her, she became very angry and shouted at me.
- 5. In my spare time, I enjoy taking care of my aquarium and working on my stamp collection.



Materi Pokok : Writing

Pertemuan ke : 11



# A. Theory of Writing



# **The Writing Process**

After examining the grammar, punctuation, word choice, and other sentence-level matters that concern the arrangement of the language into pattern of meaning, we can start the writing process.

The writing process are: planning, writing and revising. In writing the writer should know: Who is the audience?

What is the writer's voice or role?

What is the subject?

What is the purpose?

Narration

Description

Exposition

Argumentation

# **Planning**

Techniques for generating and joining ideas:

- 1. Free association
- 2. Brainstorming and note jotting
- 3. Free writing
- 4. Mind mapping
- 5. Idea tree
- 6. Outlining
- 7. Heuristics

#### Exercise:

For each general subject that follows, list 3 different, more focused subjects that could be derived from the general one.

- 1. Parents
- 2. Music
- 3. Jobs
- 4. Equity

# Write

As you plan your essay, your ideas will begin to group together into an organizational scheme, time, space, general to particular (vice versa), climax, comparison and contrast, analysis and classification, definition, cause and effect, detail and example.

# **REVISE** (reviewing, evaluating, rewriting)

Throughout the writing process you will review what you have created, evaluate it to see if it fulfills the goals and purposes established during planning activities, and rewrite those portions that do not measure up.

Exercise on outlining:

Example of outline:

- I Reason for agenda
  - A. Structure at meeting
    - 1. More efficient approach to business
      - a. Most important topics first
      - b. Least important topics
    - 2. Fewer irrelevant topics
    - B. Preparation for meeting
- II Agenda items for Tuesday
- I Reasons for agenda
  - A. Structure at meeting
- II Agenda items for Tuesday
  - A. Criteria for new staff jobs

- B. Growth areas
  - 1. Data processing
    - a. Sales
- C. Proposal to Department Head
- II Agenda items for Tuesday
  - A. Criteria for new staff jobs
    - 1. Anticipated growth areas
      - a. Data processing
      - b. Sales
    - 2. Currently overburdened area: accounting
  - B. Proposal to Department Head

# **B.** Examples



# **Outline for Narrative (1)**

Topic sentence: The movie that I have watched recently is a Jungle Cruise.

- A. Watching Movies
  - 1. Kinds of movies
  - 2. My favorite
- B. Jungle Cruise
  - 1. About the movie
  - 2. Synopsis
- C. My review

Concluding sentence: Jungle Cruise is an entertaining movie.

## The Movie that I Have Watched Recently

Watching movies is one of my hobbies to kill my spare time. The movie that I have watched recently is Jungle Cruise. This is an adventure movie. There are a lot of kinds of movies such as drama, horror, suspense, thriller, action, adventure, comedy, documentary, or even animated movies. I love watching drama, adventure, suspense, horror, and animated movies. Usually, I watched a movie at the cinema, but due to pandemics, most cinemas are closed. Recently some open with tight rules and regulations to be obeyed. Sometimes, I watch movies at home.

Jungle Cruise is a 2021 American fantasy adventure film directed by Jaume Collet-Serra from a screenplay based on Walt Disney's eponymous theme park attraction. Produced by Walt Disney Pictures, the film stars Dwayne Johnson, Emily Blunt, Édgar Ramírez, Jack Whitehall, Jesse Plemons, and Paul Giamatti. The story is about the adventure of a scientist, Dr. Lily Houghton (played by Emily Blunt), and her brother, MacGregor (played by Jack Whitehall), through a jungle in search of the Tree of Life. The Tree's flowers could revolutionize medicine and aid the British war effort. Lily believes it and an old Amazon map is the key to finding the Tree. Lily steals the arrowhead and narrowly evades Prince Joachim (Jesse Plemons), an ambitious German also seeking the Tree. Arriving in Brazil, Lily and MacGregor need a boat and a guide to take them

down the Amazon. They hire skipper Frank Wolff (played by Dwayne Johnson), who offers cut-rate jungle cruises embellished with faked dangers and corny puns. They have to struggle in finding their obsession. As expected, this movie ends with a happy ending. Upon their successful return to England, Lily becomes a full professor at the University of Cambridge and the Royal Society offers her full membership, which she rejects and guides Frank in London.

The whole movie gives an unexpected scene with beautiful colorful special effects depicting the jungle along the Amazon cruise. The plot is easy and as expected, the good always wins against the bad. Jungle Cruise is an entertaining movie.

The following essay is an example of Satire. Try to comprehend the message that the writer wanted to convey.

# Fresh Air Will Kill You By Art Buchwald

Smog, which was once the big attraction of Los Angeles, can now be found all over the country, from the western coast to the east. People are getting so used to polluted air that it's difficult for them to breathe anything else.

One of my stops on my lecturing tour was Arizona, which is 7,000 miles above sea level. As soon as I got out of the plane, I smell something peculiar.

"What's that smell?" I asked the man who met me at the airport.

"I don't smell anything," he replied.

"There's a definite odor that I'm not familiar with," I said.

'Oh, you must be talking about our fresh air. Many, like you, who came out here never smelled fresh air before."

"What's it supposed to do?" I asked suspiciously.

"Nothing. You just breathe it. It's supposed to be good for your lungs."

"I've heard that story before," I said "How come if it's air, my eyes aren't watering?"

"Your eyes don't water with fresh air. That's the advantage of it."

I looked around and everything appeared crystal clear. It was a strange sensation and made me feel very uncomfortable.

My host, sensing this, tried to be reassuring. "Please don't worry about it. Tests have proven that you can breathe fresh air safely day and night."

"Nobody who has lived in a major city has tolerance for fresh air."

"Well if the fresh air bothers you, why don't you put a handkerchief over your nose and breathe through your mouth?" "Okay, I'll try it. If I'd known I was coming to a place that had nothing but fresh air, I would have brought a surgical mask."

We drove in silence. About fifteen minutes later, he asked, "How do you feel now?"

"Okay, I guess but sure miss sneezing."

"We don't sneeze too much here," the man admitted.

"Do they sneeze a lot where you come from?"

"All the time. There are some days when that's all you do."

"Do you enjoy it?"

"Not necessarily, but if you don't sneeze, you'll die. Let me ask you something. How come there's no air pollution around here?"

"This place can't seem to attract industry. I guess we're really behind the times. The only smoke we get is when the Indians start signaling each other. But the wind seems to blow it away."

The fresh air was making me feel dizzy. "Isn't there a diesel bus around here that I could breathe from for a couple of hours?"

"Not at this time of day. I might be able to find a truck for you."

We found a truck driver, and slipped hi a five-dollar bill, and he let me put my head near his exhaust pipe for a

half hour. I was immediately revived and able to give my speech.

Nobody was as happy to leave Arizona as I was. My next stop was Los Angeles, and when I got off the plane, I took one big deep breath of the smog-filled air, my eyes started to water, I began to sneeze, and I felt like a new man again.

# Topics of essay writing:

- 1. Should campaign publicly financed?
- 2. Fight of public corruption
- 3. Environmentally linked aid for emission reduction
- 4. Ethical foreign policy
- 5. Universal health care system
- 6. Internet censorship
- 7. Impose democracy
- 8. Advertising on television
- 9. Reforms after pandemic
- 10. Online vs offline learning

Choose one of the topics above and develop it into an outline after that make an essay of 500-600 words.

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# **INDEKS**

### A

Adverb · 64, 65 Argumentation · 117

# C

Classification  $\cdot$  118 Clauses  $\cdot$  63

Conjunctions · 114

### D

Definition · 74, 118
Description · 47, 117

### Ε

Exercise · 23, 35, 87 Exposition · 117 Expression · 2

# F

Function · 61, 85, 86, 87, 90, 91, 95, 114

### G

Grammatical · 63, 114

Greeting  $\cdot$  2, 7

#### 1

Identify · 1, 68, 78 Information · 1, 2 Intransitive · 26 Introduce · 2

# Κ

Knowledge · 61, 66, 112

### Ν

Narration · 117

Noun · 62, 63, 64, 74, 80, 86, 92, 95

### 0

Objective · 64

### P

Paragraph · 109

Particular · 23, 92, 118

Personal · 1, 2

Phrases · 63, 85, 86, 87, 90, 91, 92, 95, 105, 114

Preposition · 64, 85, 86, 90 Punctuation · 80, 116

# Q

Question · 14, 15, 59, 60, 80, 104

Questions · 30, 54

## R

Reading · 51, 75, 77, 98

# S

Section · 108

Sentence · 15, 22, 23, 61, 63, 64, 65, 71, 73, 76, 78, 80, 82, 89, 91, 92, 94, 96, 98,

99, 100, 101, 102, 104, 105, 106, 110, 114, 116, 119

Sequence · 80

Shift · 99, 100, 101, 102, 103, 104, 105, 106

Specific · 61

Speech · 61, 62, 64, 82, 85, 110, 124

Structure · 11, 114

### T

Tense · 13, 22, 36, 37, 80, 98, 99

Transitive · 26

### V

Verb · 12, 13, 22, 31, 36, 38, 39, 64, 80, 84, 85, 90, 91, 92, 96, 99

Verbal · 85, 86, 87

### W

Word · 15, 23, 32, 33, 61, 65, 74, 89, 94, 111, 116

Write · 22, 30, 37, 66



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Buku ini berisi materi bahasa Inggris dasar yang digunakan dalam dunia kedokteran gigi. Terdapat materi pembelajaran tata bahasa (grammar) dan kosakata (vocabulary) yang berkaitan dengan dunia kesehatan. Selain itu, mahasiswa dapat meningkatkan kemampuan di bidang membaca (reading comprehension) dan menulis (writing) melalui soal latihan yang diberikan. Melalui buku ini, mahasiswa diharapkan dapat menggunakan bahasa Inggris dengan lancar dalam komunikasi yang berkaitan dengan pekerjaan dokter gigi sehari-hari.

